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State Procurement Office  
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STATE PROCUREMENT OFFICE  
**NOTICE OF REQUEST TO AMEND AN EXEMPTION  
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer  
FROM: Department of Business, Economic Development & Tourism (DBEDT)  
*Name of Requesting Department*

*Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:*

1. SPO-007, Exemption Reference (PE) Number: PE15-012S
2. Vendor/Contractor/Service Provider Name: Pacific International Center for High Technology Research (PICHTR)

3. Describe the goods and/or services: See attached.
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4. Explain in detail what is being amended:  Requesting approval for a no-cost extension. We would like to request extending the period of performance for the contract between DBEDT and PICHTR for one hundred eighty calendar days. This would extend the contract from October 1, 2016 to March 29, 2017.
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5. Amended contract price for this request: \$ 0.00
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6. Explain in detail why the amendment(s) are necessary: See attached.
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## Notice of Request to Amend an Exemption from HRS Chapter 103D Contract

### 3. Describe the goods and/or services:

PICHTR through its startup program, Energy Excelerator (EEx), is helping solve energy challenges, starting in Hawaii. EEx helps Hawaii reach its Hawaii Clean Energy Initiative (HCEI) goals (as stated in HRS §§ 269-92 and 269-93) by deploying innovation in key areas such as integration of solar, cost effective integration of energy storage, address gaps in the local biofuels supply chain and ensure clean energy transformation creates value for local industry in the form of jobs and workforce development.

In November 2014, the State of Hawaii and EEx formalized their partnership with a contract with the Hawaii State Energy Office (HSEO). This funding supports energy innovation by growing Hawaii's next generation of innovators and building a strong pipeline of companies, investors and corporates to Hawaii through training, mentoring, technology testing and follow-on funding.

HSEO was granted a Notice of Request for Exemption from HRS Chapter 103D (PE15-012S) from CPO, Ms. Sarah Allen, on 10/10/14 for a term 10/1/2014 to 9/30/2016. The current contract was fully-executed on 11/25/2014 and will expire on 9/30/2016.

### 6. Explain in detail why the amendment(s) are necessary:

The extension is necessary due to changes in PICHTR's team and extra coordination required to expand the Energy Excelerator Headquarter (EExHQ) office, as well as implement new technologies such as Ibis Networks' Intelisockets. Due to these changes, the following tasks have been affected and will require additional time to ensure the program outcomes and deliverables are met.

#### Task 2: Training Program

- Agenda for two training events with the goal of creating and nurturing the talent pipeline to support entrepreneurship and provide a future workforce to support long-term HCEI goals
- Training program final support

#### Task 3: Technology Testing and Demonstration Program

- Install metering and instrumentation equipment and efficiency measures at EEx HQ to demonstrate an advanced energy system within a commercial building environment
- Report and/or case study on lessons learned from integrating and/or testing energy efficiency and other technologies in EEx HQ
- Final report of technology testing and the demonstration program

#### Task 4: Outreach Program

- Activities have generated numerous media articles positioning the State as the perfect test bed for clean energy innovation and investment. Extending the contract through March 2017 would continue the momentum of the outreach program and provide additional opportunities for media coverage and speaking engagements for EEx.