

STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT MAR 23 P12:12

TO: Chief Procurement Officer
FROM: DBEDT/High Technology Development Corporation
Name of Requesting Department

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: PE15-049s
2. Vendor/Contractor/Service Provider Name: TBD Based on applications approved by the sponsorship review committee

3. Describe the goods, services, or construction:
Sponsorships to be awarded for events that benefit and serve the Hawaii high tech and innovation community. The request for the amended amount of \$250,000 for FY16 (originally \$200,000) will allow flexibility if funding becomes available.

4. Explain in detail what is being amended:
HTDC would like to ask that the Amount of Request be amended from \$200,000 to \$250,000 for the remainder of this exemption.

5. Amended contract price for this request: \$ \$250,000

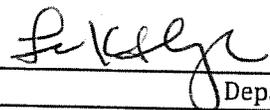
6. Explain in detail why the amendment(s) are necessary:
The original request of \$200,000 was an estimated budget of how much HTDC would issue in sponsorships for FY16. HTDC has received an increased amount of applications for new opportunities this FY16 which has allowed us to reach the \$200,000 limit. All sponsorships have all been successful in helping HTDC to serve its mission in supporting the tech and innovation community. HTDC has additional funding to cover \$50,000 more in sponsorships for this current FY16.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
Len Higashi	DBEDT / HTDC	539-3814	len@htdc.org
Sandi Kanemori *	DBEDT / HTDC	539-3616	sandi@htdc.org

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

MAR 22 2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 3/24/2016

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted to amend the dollar amount from \$200,000 to \$250,000 for the period 7/1/2015 to 6/30/2016. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of compliance and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov

Approved Disapproved No Action Required


Chief Procurement Officer

4/1/16

Date