



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

**Received by
State Procurement Office
12/29/2015**

TO: Chief Procurement Officer

FROM: State Laboratories Division, Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Membership fee to the American Biosafety Association (ABSA), registration fee to attend the annual ABSA conference and training fees to attend the training courses offered by ABSA.

2. Vendor/Contractor/Service Provider:	American Biological Safety Association 1200 Allanson Road, Mundelein, IL 60060	3. Amount of Request:	\$ 6,340.00
4. Term of Contract From: upon approval	To:	5. Prior SPO-007, Procurement Exemption (PE): none	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
ABSA is a non-profit professional organization whose mission is " to promote biosafety as a scientific discipline and serve the growing needs of biosafety professionals throughout the world." This is the only professional organization in the US whose mission is to promote biosafety as a discipline and is the only organization that provides credentialing to its members to maintain professional standards in the field of biosafety and biosecurity. Access to peer-reviewed journals on biosafety, access to on-line library of past biosafety issues and white papers, biosafety certification and registration programs are some of the benefits that are exclusive only to ABSA members, including discounts on ABSA conferences and courses.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Biosafety and Risk assessment training courses are not available in Hawaii. The American Biological Safety Association is the premier organization whose membership include certified biosafety professionals from public health, the private sector and the academe who will be conducting these training courses. They have extensive experience in designing and implementing successful Biosafety and BioRisk Management Programs in their respective organizations. Further, the ABSA training provides continuing education program and journals to share biosafety information among safety professionals. The training courses will cover the essential elements of risk assessment and hazard identification, including infectious agents, rDNA and occupational health issues that will further enhance the knowledge, skills and abilities of Ms. Sciulli and Dr. Fox's in building a strong biosafety and biorisk management program at HSLD.

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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Gail Kunimoto	SLD	453-6711	gail.kunimoto@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

Virginia Pressler
Department Head Signature

DEC 18 2015
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/19/15

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as it lacks sufficient justification for the vendor to be an exempt from HRS 103D-310(c).

To attend the conference and training is a justifiable exemption pursuant to HRS 103D-102 and HAR 3-120 Exhibit A, however, exempting ABSA from being compliant with HCE is not. ABSA should submit their application to HCE for compliance. If DoTAX, DCCA, and DLIR determine that they should be exempt, their application will be identified as compliant. SPO does not determine HCE compliance nor exempt transactions solely for that purpose and does not exempt vendors from HCE compliance unless it is in respect of a larger state emergency.

If there are any questions, please contact Kevin Takaesu at 586-0568, or email kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]
Chief Procurement Officer Signature

1/22/16
Date



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

AMERICAN BIOLOGICAL SAFETY ASSOCIATION, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON APRIL 22, 1992, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE GENERAL NOT FOR PROFIT CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



Authentication #: 1011101730

Authenticate at: <http://www.cyberdriveillinois.com>

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 21ST day of APRIL A.D. 2010 .

Jesse White

SECRETARY OF STATE