

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

05 MAR 30 10:01

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: DBEDT/Strategic MarketingandSupportDivision/ServiceTradeBranch
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Services related to marketing Hawaii's professional services to Korea.

Name of Vendor: Hawaii Korean Chamber of Commerce
Address:
PO Box 2296, Honolulu, Hawaii 96804

Cost:
\$15,000

Term of Contract: From: Upon approval To: December 31, 2005

Prior Exemption Ref. No. (if applicable)

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

No other quotations were solicited since the HKCC is the preferred service provider given the Chamber's experience with the Korean market and the extent of the organization's network of business, government, and industry professionals throughout Korea.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

As stated in the previous section, HKCC's capabilities are best suited to the described services.

A description of the agency's internal controls and approval requirements for the exempted procurement:

The Strategic Marketing & Support Division (SMSD) will be required to submit a request for project approval for this procurement, which will be reviewed by the Division Administrator, the DBEDT Contracts Office and both the Director and Deputy Director.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

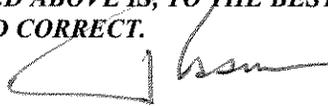
Ted Liu, Director
Mark Anderson, Acting Deputy Director
Dennis T. Ling, Program Administrator
Jamie Lum, Economic Development Specialist
Eileen Harada, Contracts Specialist
Wendy Yoshinaga, Fiscal Officer

Direct questions to: Dennis T. Ling

Phone Number:
587-2755

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.



Department Head or Designee

Date

Title (If other than Department Head)

Chief Procurement Officer's Comments:

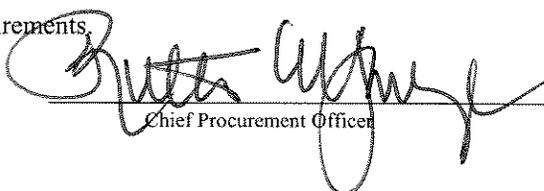
This approval is for the solicitation process only, chapter 103D-310, HRS, shall apply. The SPO does not normally take action on a request for less than \$25,000. It is our understanding that future requests will be submitted to SPO only if the aggregate procurement amount for services will exceed \$25,000 for a twelve-month period.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

cc: Administrator,
State Procurement Office


Date 5/2/05

STATE OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Business Economic Development, and Tourism for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Services related to marketing hawaii's professional services to Korea.

Vendor: Hawaii Korean Chamber of Commerce

Address: P.O. Box 2296
Honolulu, Hawaii 96804

Term of Contract:	From:	To:	Cost:
	upon approval	December 31, 2005	\$15,000.00

Direct any inquiries to: Department: Dennis T. Ling Contact Name/Title: Program Administrator Address: 250 S. Hotel Street, 5th Floor Honolulu, Hawaii 96813	Phone Number: 587-2755 Fax Number:
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Date Posted: 04/19/05

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer
Office/Agency _____
Address _____
