



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

15 JUL 14 A7:50

TO: Chief Procurement Officer

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Health/FHSD/Children with Special Health Needs Branch
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
As part of the Hawaii Birth Defects Program (HBDP) Quality Assurance, a Clinical Reviewer (pediatric geneticist) will review abstracted medical records to confirm, qualify, and evaluate the diagnostic information collected by HBDP surveillance abstractors for accuracy and plausibility. A clinical reviewer should be proficient at disease coding since the literal text of the diagnosis needs to be translated into the most accurate disease code. In addition, the Clinical Reviewer trains staff in the specifics of birth defects. Training is done in real-time on-the-fly discussions during review sessions and in the form of scheduled training seminars.

2. Vendor/Contractor/Service Provider: Kapiolani Medical Specialists 55 Merchant Street, 24th Floor, Honolulu, HI 96813	3. Amount of Request: \$ 20,000.00
4. Term of Contract From: 7/1/2015 7/15/2015 To: 6/30/2017 7/15/15	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
1) The birth defects database is not web based so the clinical reviewer has to come to the DOH HBDP office in Kaimuki to review the cases. 2) The birth defects database contains protected health information so we can not transmit the medical records information to anyone outside the office. 3) The clinical review is done approximately once per month to allow the program to do continuous analysis to detect any increased rates of birth defects and act on the information. Having a clinical geneticist travel from the mainland each month would be cost prohibitive. 4) The clinical geneticist needs to have access to the HBDP staff to ask questions about the abstracting or provide technical assistance to improve the abstracting. Having a geneticist on the mainland would make communication more difficult with the different time zones. 5) The clinical geneticist needs to have experience in reviewing birth defects. Dr. Seaver was the president of National Birth Defects Network on top of her vast experience as a clinical geneticist.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
See attached.

12229

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Gordon Takaki	FHSD	733-8365	Gordon.Takaki@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Virginia Pressler
Department Head Signature

JUL 10 2015
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 7/15/2015

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 7/15/2015 - 6/30/2016 and is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e., the vendor is required to provide proof of compliance) for all contracts awarded and the award is required to be posted on the Awards Reporting System. Copies of the compliance and the award posting are required to be documented in the procurement/contract file. The department shall use applicable procurement method for services required after 6/30/2016.

If there are any questions, please contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]
Chief Procurement Officer Signature

7/22/15
Date

Request for Exemption Attachment

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The following process was used to select **Kapiolani Medical Specialists** as the service provider.

- A. Below is a list of all the geneticists that are MD board certified by the American Board of Medical Genetics and Genomics (ABMGG) in Hawaii. (List can be found by searching <http://www.abmg.org/pages/searchmem.shtml> and entering Clinical Genetics under the specialty drop down list and Honolulu, Hawaii as the City, State.)

Hirata, Greigh, Honolulu, HI
Ireland, Julie, Honolulu, HI
Kanis, Adam, MD, PhD, Honolulu, HI
Seaver, Laurie, MD, Honolulu, HI
Towner, Dena, MD, Honolulu, HI

- B: It is imperative that the Hawaii Birth Defects Program utilize a **board certified MD pediatric geneticist** with expertise in dysmorphology and syndromes to be able to provide the level of quality assurance needed to perform accurate birth defect surveillance. Of the list, three of them are pediatric geneticists in Hawaii: Julie Ireland, Adam Kanis, and Laurie Seaver.
- a) Julie Ireland used to work for Kapiolani Medical Specialists in Hawaii Community Genetics but decided that she didn't want to work full-time. She works a few hours a month at Kaiser Permanente doing metabolic genetics only. In addition, per the ABMGG website, her Maintenance of Certification (MOC) status states that she is currently not meeting requirements.
- b) Adam Kanis is in the Army and used to work at Tripler Army Medical Center until he was transferred to Schofield Barracks. He is not allowed to see patients or do work outside the military.
- c) Laurie Seaver works for **Kapiolani Medical Specialists** in Hawaii Community Genetics and has:
- 24 years experience in Clinical/Medical Genetics, with specific interest in congenital anomalies, dysmorphology, and syndrome diagnosis
 - 6 years experience as Director of Fetal Examination Service at Greenwood Genetic Center (conducting autopsy and providing reports related to fetuses with congenital anomalies)
 - 10 years experience working with the Neural Tube Defect Surveillance Project (Registry for NTDs) for the state of South Carolina (through the Greenwood Genetic Center) as clinician reviewer/providing education to hospitals/nursing staff/medical staff, etc., related to the Registry and results of the project and including presentation and publication of results.
 - Past President (2004) of National Birth Defects Prevention Network (the network of state Birth Defects Registries)
 - 8+ years as Director of Hawaii Community Genetics providing inpatient and outpatient genetic consultation (>500 visits per year)

PE16-003B

C. The expertise and experience that Laurie Seaver (Kapiolani Medical Specialists) brings to the Hawaii Birth Defects Program (HBDP) greatly increases the program's quality/assurance efforts. The in-person clinical review provides real-time feedback/training to HBDP staff. Laurie Seaver has a clear understanding of pediatric genetics and the hospital systems here in Hawaii. She is invaluable as a resource for the HBDP and thus Kapiolani Medical Specialists was the chosen service provider.