



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

15 MAY 18 AIO 45
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Chronic Disease Prevention and Health Promotion Division
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
On-screen advertisements containing primary prevention messages (physical activity, nutrition and tobacco) for teens/youth.

2. Vendor/Contractor/Service Provider:	National Cinemedia, LLC	3. Amount of Request:
4. Term of Contract From:	8/22/2015	To: 8/21/2016
5. Prior SPO-007, Procurement Exemption (PE):	14-0755	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Vendor is the sole representative for Signature and Hollywood Theatres in Hawaii. The vendor was not selected by the requester, but is contracted by the theatre to manage the on-screen advertisement.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
1) There are no other vendors for this service; 2) Program Manager identifies the target consumer and marketing modality; 3) Program Manager investigates the various sites' effectiveness in reaching the largest number of the target consumer; 4) Program Manager selects site(s) and works with the vendor (sole representative for a site) who contract advertisements; and 5) Contract is negotiated with vendor.

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B. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Lola Irvin <i>Lola Irvin</i>	CDPHPD	586-4481	lola.irvin@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

[Signature]
PW Department Head Signature

MAY 15 2015

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5.21.15

Inquiries about this request shall be directed to the contact named in No. B. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This approval is for the period 8/22/2015 to 8/21/2016 with the understanding that the department has determined that it is not practicable to conduct a competitive procurement. Approval is for the solicitation process only and HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance). The award is required to be posted on the Awards Reporting System and copies of the compliance and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565, or donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]
Chief Procurement Officer Signature

6/8/15
Date