



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

15 MAY 20 11:01

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Transportation/Highways
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Work is on landscaped areas and includes mowing, edging and trimming of grass, weeding, edging and trimming of vines and ground cover, trimming and care of shrubs, controlling vegetation intrusion of right-of-way line, watering, fertilizing, spraying pesticides and herbicides, clearing gutters, swales and ditches, plantings requiring additional tasks, invasive plant removal, removing and disposing rubbish, debris, hazardous waste (i.e. batteries, tires, etc.) including waste material resulting from the work activities, reporting of hazardous conditions and damages to landscaped areas, traffic control, closing of lanes/traffic control, as applicable and maintenance, repair and inspection of the currently operational irrigation system. Work location is Halawa Interchange, District of Ewa, Island of Oahu.

2. Vendor/Contractor/Service Provider: Imua Landscaping Co., Inc.		3. Amount of Request: \$ 88,700.00 for 4 months
4. Term of Contract From: Upon CPO approval	To: 4 mos. from CPO approval	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
A new contract cannot be executed prior to the contract expiration date of 4/30/15.
Events timeline: 1/20/15 - Mailed contract extension letter for the Contractor's signature and to indicated whether he accepts or not accept contract extension. 1/30/15 - Received contract extension letter from the contractor indicating that he does not accept contract extension since the contract is not profitable. Commenced drafting the new specifications to include specific tasks for the new irrigation maintenance, repair and inspection. 3/4/15 - Submitted bid solicitation package to Contracts Office for review, comments and advertising. 3/27/15 - Invitation for Bids were advertised. 4/23/15 - Bid opening. 4/30/15 - End of Contract, second term. Contract specifications included a 4-12-month option to extend.
Request for exemption from chapter 103D, HRS will allow the State to have a 4-month temporary landscaping service and providing safe highway condition for the motoring public while the new contract is processed.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The vendor who was selected submitted the lowest bid. HiEPRO bids were received by Oahu District on May 5, 2015.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Leandro A. Manding*	Highways/DOT	(808) 587-2184	leandro.manding@hawaii.gov
Lloyd Hiu	Highways/DOT	((808) 831-6700 x 131	lloyd.hiu@hawaii.gov
Ryan Nakata	Highways/DOT	(808) 831-6700 x 135	ryan.a.nakata@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

 Department Head Signature

 Date

5.19.15

For Chief Procurement Officer Use Only

Date Notice Posted:

5/21/15

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 6/12/2015 to 10/12/2015 or when a new contract is executed, whichever is sooner, and is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e., vendor is required to provide proof of compliance) for all contracts awarded and the award is required to be posted on the Awards Reporting System. Copies of the compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

 Chief Procurement Officer Signature

 Date

6/5/15