



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

14 NOV 28 P2:44

**ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII**

TO: Chief Procurement Officer

FROM: DEPARTMENT OF LAND AND NATURAL RESOURCES
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Purchase of fuel for state vehicles located at Kaumahina State Wayside, Puaa Kaa State Wayside and Waianapanapa State Park.

2. Vendor/Contractor/Service Provider	Hana Pit Stop LLC / TRAVAASA <i>12/24/14 sam HANA</i>	3. Amount of Request: \$ 9,000 per year
4. Term of Contract	From: 12/1/2014 <i>1/1/2015</i> <i>12/24/14</i>	To: 11/30/2015 <i>12/31/2015</i> <i>12/24/14</i>

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Vehicles refueling are located approximately 2 to 15 miles for this vendor, otherwise, these vehicles would have to travel 35 to 50 miles to Central Maui to refuel where the awarded bidder is located. It would not be advantageous to the State because of the additional use of fuel to refuel and the four (4) hour roundtrip manpower hours to drive to the central area.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Search of any fuel vendor located in proximity to the parks revealed that there is only one vendor, Hana Pit Stop LLC within the area.

PE15-0255

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Philip Ohta* 	State Parks-Maui District Office	984-8102	phillip.k.ohta@hawaii.gov
Dennis Takahashi	Fiscal	587-0347	dennis.i.takahashi@hawaii.gov
Juliet Kazanjian	Fiscal	587-0340	juliet.kazanjian@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department Head Signature

11/28/14

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/1/2014

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System. Copies of the compliance documentation and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

12/31/14

Date