



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

14 NOV 12 P2 07

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Hawaii Criminal Justice Data Center/Department of the Attorney General
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Provide application development and technical support services, including mentoring sessions for the HCJDC staff, for the State's criminal history central repository system CJIS-Hawaii. CJIS-Hawaii is in its final stages of migrating to a new technical platform.

2. Vendor/Contractor/Service Provider:	Rematics, LLC	3. Amount of Request:
		\$ \$44,000

4. Term of Contract From: 1/1/2015 3/15/15	To: 12/31/2015 3/14/16	5. Prior SPO-007, Procurement Exemption (PE): None
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6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
See attachment

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Rematics, LLC was selected through a professional services procurement to work with the HCJDC on the migration of the CJIS-Hawaii system. Four vendors submitted statement of qualifications with three of them qualifying to provide professional services. Rematics, LLC was the top rated qualifying vendor.

For the maintenance contract, there will be a specific procedure for requesting Rematics assistance incorporated into the Scope of Work. Initial problem research and analysis will be performed by the HCJDC. If the HCJDC determines that Rematics assistance is required, a change request will be created describing the assistance needed and submitted to Rematics for a work estimate. Once the estimate is received by the HCJDC and agreed to, Rematics will be notified to proceed with the work. Testing and final acceptance will be the responsibility of the HCJDC.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
John Maruyama	HCJDC/Attorney General	587-3366	jmaruyam@hcjdc.hawaii.gov
Laureen Uwaine	HCJDC/Attorney General	587-3341	luwaine@hcjdc.hawaii.gov
Wendy Char	HCJDC/Attorney General	587-3165	wchar@hcjdc.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Russell C. Sugi

 Department Head Signature

11-6-14

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: *11/13/14*

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 3/15/2015 to 3/14/2016 or when complete migration and deployment of the State's criminal history central repository system, CJIS-Hawaii is complete, whichever is later. It is also with the understanding that the department has determined it is not practicable or advantageous for the Office of the Attorney General to competitively procure the services required.

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]

 Chief Procurement Officer Signature

12/11/14

 Date

ATTACHMENT

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means

The CJIS-Hawaii system is in the final phases of being migrated from a 1990's client-based technical architecture to a browser-based architecture. Rematics, LLC designed and implemented the browser application framework for the migrated CJIS-Hawaii. Rematics staff trained and began mentoring HCJDC programmers during the migration of the client programs to the new browser-based architecture.

As a result of the work on this project, Rematics staff obtained very detailed and specific knowledge of the applications, technical architecture and operational functions of CJIS-Hawaii. This knowledge is critical to providing effective support services in the time frame requested. Having a high-level of understanding of the technical and more importantly, the operational functions of CJIS-Hawaii is a requirement for success. During this contract period, it is expected that the HCJDC staff will be the lead on any updates or issues that need to be resolved. However, knowledge and expertise is still needed from Rematics for continued mentoring.

Training a new contractor to be proficient with the operation and technical architecture of CJIS-Hawaii would not be practical as the HCJDC staff themselves are still familiarizing themselves with this new environment.

PE15-022B