

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Business, Economic Development & Tourism (DBEDT)-Research & Economic
(Department/Division/Agency) Analysis Division, Tourism Research Branch (TRB)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:
DBEDT's Tourism Research Branch requests to purchase an additional license of the Statistical Package for the Social Sciences (SPSS) software program. TRB currently does not have enough license of this program for its staff members. In addition, TRB requests to convert the current SPSS network license into a stand-alone license. This conversion will ease the strain on DBEDT's network server and will be less expensive to TRB to upgrade in the long run.

Name of Vendor: SPSS, Inc. Address: 233 South Wacker Drive Chicago, IL 60606-6307 ; Phone: (800) 543-2185	Cost: \$5,681.00
---	------------------

Term of Contract: From: To:	Prior Exemption Ref. No. (if applicable)
-----------------------------	--

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
SPSS is the only provider of this specialty software with statistical analyses and programming capabilities required by DBEDT for the processing of the vast amount of visitor statistics collected each month for the State of Hawaii. Prior to ACT 156, SLH 1998 which transferred the responsibilities of tourism research from the Hawaii Visitors and Convention Bureau (HVCB) to DBEDT, the HVCB began using SPSS in the 1980s.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
N/A. SPSS, Inc. is the sole source.

05-75-C

A description of the agency's internal controls and approval requirements for the exempted procurement:
DBEDT's procurement delegation authority and the department's internal controls for small purchases.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Pearl Imada Iboshi, Economic Research Administrator, DBEDT Research and Economic Analysis Division

Ken Kitamura, Administrative Services Officer, DBEDT Administrative Services Office
Eileen Harada, Contracts Specialist, DBEDT Administrative Services Office

Direct questions to: | Phone Number:
Cy Feng, Acting Branch Chief, DBEDT Tourism Research Br. | 586-2489

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.



Department Head or Designee
3/8/05
Date
Acting DBEDT Director

Title (if other than Department Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

APPROVED DISAPPROVED



Chief Procurement Officer
MAR 21 2005
Date

cc: Administrator,
State Procurement Office