



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

14 JUL 16 10:35

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT / HHFDC
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
A sports utility vehicle (SUV) with four-wheel drive and ground clearance of at least eight (8) inches.

2. Vendor/Contractor/Service Provider: To be determined
3. Amount of Request: \$ 35,000

4. Term of Contract From: ~~N/A~~ 9/16/14 To: N/A 3/15/15
5. Prior SPO-007, Procurement Exemption (PE): N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
HHFDC is not seeking an exemption from a competitive procurement process. HHFDC is seeking an exemption from HRS 103D-412, which requires State agencies purchasing light-duty motor vehicles to give priority to vehicles that reduce the dependence on petroleum (i.e., vehicles fueled by electricity, hybrid power sources, etc.). See attached memorandum dated July 14, 2014.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
HHFDC intends to competitively procure a vehicle by means of the State eProcurement system (HiePRO).

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Krystal-Lee Tabangcura	DBEDT/HHFDC	587-3179	krystal-lee.k.tabangcura@hawaii.gov
Ann Nakagawa	DBEDT/HHFDC	587-0611	ann.t.nakagawa@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Mary Ann Egan

JUL 11 2014

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted:

7.17.14

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is approved for the period September 16, 2014 to March 15, 2015 and is based on the department's determination that the light duty vehicles pursuant to HRS 103D-412 are not available and would not meet the needs of the agency. Department is required to competitively solicit for the 4-WD with 8" clearance on HlePRO.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date

[Handwritten Signature]

9/22/14