



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

14 MAY 19 A9:26

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT\Natural Energy Laboratory of Hawaii Authority
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Services to organize, develop and conduct a Renewable Energy Storage Conference in Kailua-Kona, Hawaii on September 18 and 19, 2014. Energy storage devices are a rapidly evolving market and offer significant potential for future growth that will enable many companies (worldwide) to pursue competing forms of grid-scale energy storage technologies. NELHA, the County of Hawaii and the Hawaii Electric Light Company (HELCO) recently signed a Memorandum of Understanding (MOU) to cooperate and share resources to facilitate the testing of renewable energy storage devices within HOST Park (NELHA) by other parties and work together to bring in experts from various institutions to assist with this project and further promote the Island of Hawaii as a testbed for clean energy technology. The renewable energy storage conference on Sept 18 and 19 will assist in this effort.

2. Vendor/Contractor/Service Provider:	TechConnect	3. Amount of Request:
		\$ 25,000.00
4. Term of Contract From: Jun-14 To: Oct-14	5. Prior SPO-007, Procurement Exemption (PE): N/A	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The Asia Pacific Clean Energy Summit (APCES) in Honolulu on the preceding three days presents a unique opportunity for attendance building for the energy storage conference in Kona. TechConnect would provide significant resources by promoting this conference as part of the larger APCES conference. They will have unparalleled access to information regarding attendees for the main APCES conference. In addition, they will provide a seamless and professional transition for the mini-conference in Kona further enhancing Hawaii Island center as a site for energy storage research and development. In addition, economies of scale ensure advantageous costs for the State by utilizing a single organizing entity for the two related events.

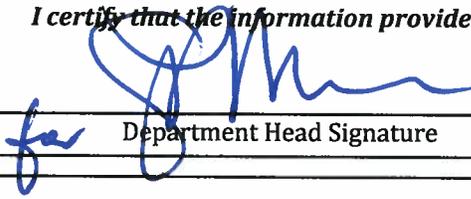
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
With only five professional staff, NELHA does not have the resources to organize, conduct and market an event of this nature. Accordingly, the only other option for NELHA would include going out to bid to secure a company to organize, conduct and market this event. Organizing a stand-alone event will not meet NELHA's needs in terms of exposure and attendance-building necessary for the larger forum that NELHA and the County of Hawaii are seeking. TechConnect is the organizer for the APCES in Honolulu September 15 through 17.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Laurnece Sombardier	DBEDT/NELHA	808-327-9585- 224	laurneces@nelha.org

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


for Department Head Signature

5/15/14
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6/12/14

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 6/1/2014 to 10/1/2014 and is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to be compliant on the Hawaii Compliance Express) for all contracts awarded and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved Disapproved No Action Required


Chief Procurement Officer Signature 6/26/14
Date