



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

14 FEB 19 A8:24

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health/FHSD/MCHB/FSVP
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
This contract will support the Child Abuse Prevention and Public Awareness requirements for the Federal Community Based Child Abuse Prevention (CBCAP) grant administered by the Department of Health. It is expected that services will support public awareness activities such as observance and implementation of the National Child Abuse Prevention Month (including the annual Teddy Bear Drive, the annual Child Abuse Prevention Conference, and the Pinwheels for Prevention events which are proprietary to Prevent Child Abuse Hawaii (PCAH) and the Child Abuse Prevention Planning (CAPP) Council) activities. In addition, year-round family strengthening events such as Family Story Time shall be coordinated statewide. PCAH will also conduct monthly child safety and child abuse prevention meetings, and coordinate and collect educational and training data related to the promotion of strategies related to the prevention of child abuse and neglect.

2. Vendor/Contractor/Service Provider:	Prevent Child Abuse Hawaii P.O. Box 147, Honolulu, HI 96810	3. Amount of Request: \$ \$250,000
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4. Term of Contract From: 7/1/2014 To: 6/30/2016 <i>6/30/2015</i>	5. Prior SPO-007, Procurement Exemption (PE): 10-018Ba3 <i>PE 10-018Ba</i>
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6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The Maternal and Child Health Branch (MCHB) believes that procurement by competitive means to support Child Abuse Prevention Awareness Month activities using the funds from the federal CBCAP grant is neither practicable nor advantageous to the State due to the following: The CAPP Council has met under the direction and guidance of PCAH for the past 30 years. Led by PCAH, the CAPP Council meets monthly and brings together prevention leaders from State and private organizations as well as branches from the military statewide. Competitive procurement by the State is not practical as it will lead to the duplication or competition of an organized community-based, collaborative effort which has been in place since 1983.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The MCHB is the recipient of the federal CBCAP grant whose purpose is to “support community-based efforts to develop, operate, expand, and enhance and, where appropriate, network initiatives aimed at the prevention of child abuse and neglect.” This grant specifies that the lead agency coordinate/participate in a network whose role is the promotion and observation of Child Abuse Prevention Month in April which seeks to strengthen families to prevent child abuse and neglect. Issuing an RFP for these services is counter to the intent of the CBCAP’s grant whose purpose is to support community based networking. Previous contracts for these services have been procured using the 103D process, with approval for exemption, which recognizes that PCAH and the CAPP Council have planned and developed activities that are proprietary events.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Lani Sakamoto	FHSD/MCHB	733-9021	lani.sakamoto@doh.hawaii.gov
Terri Byers	FHSD/MCHB	733-9028	terri.byers@doh.hawaii.gov
Gordon Takaki	FHSD	733-8365	gordon.takaki@doh.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.**

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 Department Head Signature

2/18/14 _____
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 2/19/14

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 7/1/14 to 6/30/15 and based on the department's representation that PCAH is a community based organization along with the Child Abuse Prevention Planning Council (CAPP) that has existing planned and developed activities that are proprietary events. No other organization would be able to provide the same recognized community events to meet the child abuse awareness programs to support public awareness activities. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE Certificate and awards posting are required to be documented in the procurement/contract files.

If there are any questions, please contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved Disapproved No Action Required

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 Acting Chief Procurement Officer Signature

4/8/14 _____
 Date