



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

13 DEC 17 A10:54

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT / Hawaii Strategic Development Corporation
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
The Hawaii Business Roundtable is organizing a collective effort to produce a Hawaii Innovation Assets Report. This report is to serve as a baseline inventory of Hawaii's research and innovation assets. The report will focus on establishing standardized metrics and methodologies such that the State may continue to benchmark its progress over time and against other regions.

2. Vendor/Contractor/Service Provider:	Hawaii Business Roundtable	3. Amount of Request:
		\$ 10,000.00

4. Term of Contract From: N/A To: N/A <i>CPO Approval - 3/21/14</i>	5. Prior SPO-007, Procurement Exemption (PE): None <i>See 1/22/14</i>
------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The Hawaii Business Roundtable, the lead organizer is requesting \$10,000 from DEBDT as financial support for this project. The entire project is expected to cost approximately \$135,000. DBEDT finds that the proposed report will provide a significant benefit to the State as it is supported by a consortium of key public and private sector stakeholders, including: Hawaii Business Roundtable, Chamber of Commerce of Hawaii, University of Hawaii, and the County Economic Development Boards. The report will provide a credible evaluation of Hawaii's innovation assets. This analysis is important to the State in its evaluation of economic development programs in the innovation sector. It is not practicable nor advantageous to the State to dilute the collective effort organized by the Hawaii Business Roundtable by seeking competitive quotes for a similar effort.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
DBEDT's financial support was requested by the Hawaii Business Roundtable. The solicitation letter is attached.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Lauren Primiano, Associate*	DBEDT/HSDC	587-3832	lauren.m.primiano@dbedt.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

Margaret E. Ewens
for Department Head Signature

12-6-13
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/17/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Department has withdrawn this request

Approved

Disapproved

No Action Required *MS 12/17/13*

Chief Procurement Officer Signature

Date