



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

'13 SEP 17 P12:03

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Transportation  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:  
Contract retainage from an old contract with the Department of Transportation, Highways Division ("HWY").

2. Vendor/Contractor/Service Provider:	Sioape F. Lautaha and Ana K. Lautaha	3. Amount of Request:	\$ 3,332.99
4. Term of Contract From:	Approval	To:	12/1/2013
5. Prior SPO-007, Procurement Exemption (PE):			

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
HWY's has an old contract with Mr. and Mrs. Lautaha, where we failed to do a timely final acceptance of the project to release his contract retainage. The Lautaha's have since closed their company. Section 103D-328, HRS requires companies to provide a compliant HCE. HWYs checked with DOTAX to verify that their company has no outstanding debt with DOTAX. DOT would like to pay the \$3,332.99 in retainage to the Lautaha's as individuals.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
Sioape F. Lautaha and Ana K. Lautaha were the only officers of their former company South Pacific Masonry & Landscaping Inc. (copy of the corporate resolution from their contract attached).

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
*Jamie Ho	Highways/DOT	587-2185	jamie.ho@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

SEP 16 2013

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 9/18/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

The State Procurement Office does not have jurisdictional authority to approve payment.

If there are any questions, please contact Kevin Takaesu at 586-0568, or [kevin.s.takaesu@hawaii.gov](mailto:kevin.s.takaesu@hawaii.gov).

Approved

Disapproved

No Action Required

 9/27/2013  
Chief Procurement Officer Signature Date

**South Pacific Masonry & Landscaping Inc.**

94-891 Kaaholo Street

Waipahu, HI 96797

Cell. (808) 282-7406 BusPh/Fax (808) 686-9768

E-mail: sopacmaslan&hawaii.rr.com

I, Ana K. Lautaha, Secretary of South Pacific Masonry & Landscaping Inc, a Hawaii corporation, hereinafter referred to as the "Corporation", do hereby certify that the following is a full, true and correct copy of a resolution duly adopted by the Board of Directors of the Corporation at its meeting duly called and held at the office of the Corporation, 94-891 Kaaholo Street, Honolulu, Hawaii 96797 on the 15th day of January, 2001, at which a quorum was present and acting throughout, and that said resolution has not been modified, amended or rescinded and continues in full force and effect

RESOLVED that any individual at the time holding the position of President or Vice President be, and each of them hereby is, authorized to execute on behalf of the Corporation any bid, proposal or contract for the sale or rental of the products of the Corporation or for services to be performed by the Corporation, and to execute any bond required by any such bid, proposal or contract with the United States Government or the State of Hawaii or the City of Honolulu, or any County or Municipal Government of said State, or any department or subdivision of any of the "

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said South Pacific Masonry & Landscaping Inc this \_\_\_\_\_ day of \_\_\_\_\_ 2001.

*Ana K. Lautaha*  
Secretary



Names and Addresses of

President

Sioape F. Lautaha  
94-891 Kaaholo Street  
Waipahu, Hawaii 96797

Vice President

Ana K. Lautaha  
94-891 Kaaholo Street  
Waipahu, Hawaii 96797

Secretary

Ana K. Lautaha  
94-891 Kaaholo Street  
Waipahu, Hawaii 96797

Treasurer

Sioape F. Lautaha  
94-891 Kaaholo Street  
Waipahu, Hawaii 96797