



PSD # 2013 - 12-88
JUN 25 10:36

STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION FROM HRS CHAPTER 103D CONTRACT
PROCUREMENT OF FILE STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Public Safety/Inmate Classification-
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

- 1. SPO-007, Exemption Reference (PE) Number: 12-127D
- 2. Vendor/Contractor/Service Provider Name: Criminal Justice Institute, Inc.

3. Describe the goods, services, or construction:
Contract number 61344 executed July 16, 2012. Re-validation of the classification system to assess the validity of the custody assessment instruments for the current PSD offender populations. The validation study to include separate samples stratified by population (jail and prison), gender, and custody assessment (initial vs. reclassification) to address the question of whether the 2006 initial and reclassification instruments provide an accurate assessment of the prisoners' risks. This validation study would also provide the opportunity to test alternative risk factors to potentially improve the predictive power of the custody assessment instruments and refine the classification process.

4. Explain in detail what is being amended:
Request for no-cost extension of time from June 30, 2013 to December 31, 2013.

5. Amended contract price for this request: ~~\$24891.09~~ 6.25.13

6. Explain in detail why the amendment(s) are necessary:
Due the complexity and size of the PSD classification and incident data files created unanticipated delay in their retrieval and then formatting by the Hawaii PSD, therefore, an extension of the current contract will enable us to complete all project activities necessary to fulfill the overall project goals in a reasonable time period.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
Marc S. Yamamoto <i>msy</i>	ASO-PC	808-587-1215	marc.s.yamamoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Thodue Suli

Department Head Signature

6/24/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6-25-13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is to amend the term of the contract to 12/31/13 at no additional cost. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved Disapproved No Action Required

Donn Tsuruda-Kashiwabara
Chief Procurement Officer 7/15/2013
Date