



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

13 MAY 24 12:56

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health/ Child and Adolescent Mental Health Division
Name of Requesting Department

SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction.</p> <p>The focus of this CONTRACT is to provide support for Psychology pre-doctoral training positions within the Hawai'i State Department of Health, Child and Adolescent Mental Health Division ('CAMHD'). CAMHD, as a Member Agency of the Hawaii Psychology Internship Consortium ("HI-PIC") and signatory on the associated Consortial Agreement, has contracted with the Western Interstate Commission for Higher Education ("WICHE") to provide doctoral psychology internship training for two (2) interns. WICHE shall provide employment for the intern trainees in order to support sustainability of the positions and provide uniform access to employment benefits. CAMHD shall provide payment to WICHE as described in the attached budget to support the employment of the interns. The interns shall receive training and provide clinical services at the Hawai'i Family Guidance Center in their Kona office and at the Family Court Liaison Branch in Kailua on Oahu for 12 months, beginning in July of 2013.</p>	
<p>2. Vendor/Contractor Name : Western Interstate Commission for Higher Education dba WICHE</p>	<p>3. Amount of Request: \$ 84,000 annually</p>
<p>4. Term of Contract: From: 7/1/2013 To: 6/30/2019 2015</p>	<p>5. Prior Exemption Reference No.: PE 13-062B, PE 13-080B</p>
<p>6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:</p> <p>The Western Interstate Compact for Higher Education ("WICHE") which has designed and verified the training program for post doctoral interns and Hawaii as an active member of the Commission will provide consultation and technical assistance to the Hawaii Psychology Internship Consortium (HI-PIC) regarding the development and implementation of the internship program. As a member of the organization Hawaii is committed to working with WICHE to improve access to higher education programs. WICHE has selected the first two post doctoral candidates to be assigned to the Internship Program that CAMHD will sponsor and supervise. As the consultant, WICHE shall pay each intern a stipend commensurate with national and local standards for pre-doctoral psychology interns; provide a basic benefits package to the interns; pay any inter-island travel costs for activities required by the internship program (travel related to required rotations, intern orientation.), pay the fees required by accrediting bodies including the Association of Psychology Postdoctoral and Internship Centers (APPIC) and the American Psychological Association (APA), and work together with CAMHD and the HI-PIC Faculty to resolve any performance problems that arise with either intern.</p>	
<p>7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition:</p> <p>WICHE is a body corporate of each compacting state thus is to be treated as a state agency and exempted from 103D procurement rules. As a member of the WICHE organization Hawaii is committed to working with WICHE to improve access to higher education programs. See attached copy of the signed Compact.</p>	

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8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
John MacDonald	CAMHD/ Contracts	733-9338	john.macdonald@doh.hawaii.gov
Steven Osa	CAMHD/ Contracts	733-8386	steven.osa@doh.hawaii.gov
Janet Ledoux	CAMHD/ PHAO	733-4198	janet.ledoux@doh.hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.

 Department Head Signature

 Date 5/23/13

For Chief Procurement Officer Use Only

 Date Notice Posted 5/29/13

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
 State Procurement Office P.O.
 Box 119 Honolulu, Hawaii
 96810-0119

10. Chief Procurement Officer (CPO) Comments:

Approved Disapproved No Action Required

 Chief Procurement Officer Signature Date