



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'13 MAY 28 AM 11:33

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Dept. of Accounting and General Services, Public Works Division
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Advertised for providers of Professional Services to perform Operations Research in conjunction with non-delegated reorganization to merge DAGS Public Works Division with DAGS Central Services Division.
OK 6.24.13

2. Vendor/Contractor/Service Provider	<i>Leveraging Experts LLC</i>	3. Amount of Request:	\$ 75,000 (estimated)
4. Term of Contract From:	7/1/2013	To:	7/31/2014
5. Prior SPO-007, Procurement Exemption (PE):	N/A		

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Posted the advertisement for one month and just one vendor responded that appear to meet the general requirements.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Five vendors were solicited to respond to the Notice to Providers advertisement and one vendor responded. While doing research for vendors who could potentially provide this professional services, all vendors contacted expressed interest and general ability to provide service however, none of those submitted their qualifications. We have learned through researching companies that this type of service is generally performed by mainland companies. The one vendor that submitted their qualifications appears to possess the general requirements to perform this professional service we are seeking.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Miyoke Ng*	DAGS Public Works	586-0496	miyoke.ng@hawaii.gov
Jeyan Thirugnanam	DAGS Public Works	586-0459	jeyan.thirugnanam@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

5/28/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5.28.13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request is disapproved and department is advised to revise scope of work to allow for broader and adequate competition, taking into consideration the limitations of the potential offerors and time constraints.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required

Adams. J. J. 7/2/2013
Chief Procurement Officer Signature Date