



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

13 MAY -8 A8:07

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health/TSP/CDMCB/Tobacco Prevention and Education Program
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
On-screen advertisement for tobacco and teens/youth smoking messages in theatres.

2. Vendor/Contractor/Service Provider:	Screenvision Direct, Inc.	3. Amount of Request:
		\$ 75,355.00
4. Term of Contract From: 6/23/2013 To: 6/22/2014	5. Prior SPO-007, Procurement Exemption (PE): 12-110 K	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Vendor is the sole representative for consolidated Theatres in Hawaii. The vendor was not selected by the requester, but is contracted by the theatre to manage the on-screen advertisement.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Vendor is the sole representative for Consolidated Theatres in Hawaii. The vendor was not selected by the requester, but is contracted by the theatre to manage the on-screen advertisement. Consolidated Theatres has the demographics focusing on youth tobacco use prevention and is exceptional in reaching the youth audience the the Tobacco Prevention and Education Program is targeting.

APR 25 2013

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Lola H. Irvin, Project Manager 	Tobacco Settlement	586-4881	lola.irvin@doh.hawaii.gov
*Lila Johnson, Program Manager 	Tobacco Prevention	586-4662	lila.johnson@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



 Department Head Signature

5/6/13

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5.8.13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

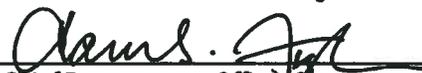
This request is disapproved as department failed to comply with the CPO requirements provided in PE-13-110K for posting the award on the Awards Reporting System. Failing to comply with CPO requirements, procurement circulars and directives, the Hawaii Public Procurement Code and its administrative rules are procurement violations. Department shall submit form SPO-016, *Report of Procurement Violation: Findings and Corrective Actions and/or Request for After-the-Face Payment Approval*, to explain why the department failed to post the award as required.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required



 Chief Procurement Officer Signature

5/14/2013

 Date