



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

2013 - 602

'13 APR -9 P2:20

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Public Safety
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

American Psychological Association approved rotational, consortium model, internship program for Doctoral interns in Psychology serving in correctional facilities. This is the Hawaii Psychology Internship Collaborative (HIPIC).

2. Vendor/Contractor/Service Provider: Western Interstate Compact for Higher Education (WICHE)

3. Amount of Request:
\$ 40,000

4. Term of Contract From: 5/1/2013 To: Renewed annually

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

Specialized new consortium model internship program. The only similar program existing in the United States is in Alaska. Consortium model includes several State agencies in Hawaii - Child & Adolescent MH Division in Dept. of Health and the Dept. of Education. APA approved internship programs attract the best and brightest psychology interns from across the country. The experience in our facilities enhances the Department's ability to recruit and retain premier psychologists.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

WICHE is the only entity in the United States operating a collaborative internship program with the APA. The only comparable model exists in Alaska.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Wesley Mun*	Health Care Division	587-1250	<i>Wesley K. Mun</i> wesley.k.mun@hawaii.gov
Marc Yamamoto <i>marc 4/9/13</i>	ASO-PC	587-1215	marc.s.yamamoto@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

[Handwritten Signature]

Department Head Signature

4/9/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 4/10/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

David J. [Signature]
Chief Procurement Officer Signature

4/22/2013
Date