

STATE OF HAWAII '05 JAN 31 P1:11  
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: Agriculture/Animal Industry/Livestock Disease Control Branch  
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:  
  
Classic I or comparable veterinary boxes with 4-5 drawers/sections to store veterinary equipment and supplies with at least 1 drawer that locks. Washable rubber mat, removable drawers. For use in Dodge Dakota and Dodge Ram trucks with camper top or tonneaus. Maximum height of box 21". Two boxes shipped to Hilo, Hawaii, one box to Kahului, Maui and one box to Oahu, Hawaii.

Name of Vendor:	La Boit, Inc.	Cost:
Address:	4290 E. Fifth Ave. Columbus, Ohio 43219	\$13,700.00

Term of Contract:	From:	To:	Prior Exemption Ref. No. (if applicable)
Single purchase for quote dated 1/20/05			

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
  
The Livestock Disease Control Branch currently has three Dodge Dakota trucks and one Dodge Ram truck. Three vehicles have or will have truck bed tonneau covers and one has a camper top. The LaBoit Classic I veterinary boxes which are used to store supplies and small equipment is the only product that can fit on the truck bed with these tops. There is no local vendor available and two other vendors in the mainland were contacted but do not have boxes that will fit in these trucks.  
  
LaBoit, Inc. who has been in business since 1983 has refused to comply with Act 216 due to lack of resources. Therefore, request exemption from Chapter 103D-310, HRS, and the certification requirements.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
  
There are no other vendors in Hawaii. Two other known mainland vendors were contacted by telephone. Their products either would be placed on the truck bed rail or are no smaller than 23" in height. Attached is a copy of the Record of Small Purchase which reflects the vendors contacted.

A description of the agency's internal controls and approval requirements for the exempted procurement:

Purchase will be processed with procurement card which is approved prior to transaction by Branch Manager, Division Administrator, Administrative Services Officer and Chairperson of Department. Fiscal office will then contact credit card company and authorize purchase.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Sandra Lee Kunimoto, Chairperson  
Elaine Abe, Administrative Services Officer  
Dr. James Foppoli, Administrator, Div. of Animal Industry  
Dr. Jason Moniz, Program Manager, Livestock Disease Control Branch

Direct questions to: Dr. Jason Moniz  
jdmoniz@gte.net

Phone Number:  
(808) 483-7106

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes  No

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.**

  
Department Head or Designee

1/28/05  
Date

Chairperson, Board of Agriculture  
Title (If other than Department Head)

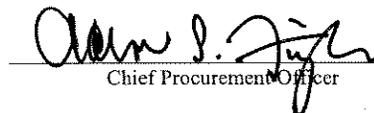
Chief Procurement Officer's Comments:

[Empty box for Chief Procurement Officer's Comments]

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

  
Chief Procurement Officer

2/11/05  
Date

cc: Administrator,  
State Procurement Office

### STATE OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Agriculture, Animal Industry for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Classic I or comparable veterinary boxes with 4-5 drawers/sections to store veterinary equipment and supplies with at least 1 drawer that locks. Washable rubber mat, removable drawers. For use in Dodge Dakota and Dodge Ram trucks with camper top or tonneaus. Maximum height of box 21". Two boxes shipped to Hilo, Hawaii, one box to Kahului, Maui and one box to Oahu, Hawaii.

**Vendor:** La Boit, Inc.  
**Address:** 2390 E. Fifth Ave.  
 Columbus, Ohio 43219

<b>Term of Contract:</b>	<b>From:</b>	<b>To:</b>	<b>Cost:</b>
	Single purchase		\$13,700.00

<b>Direct any inquiries to:</b>		
<b>Department:</b>	Agriculture, Animal Industry, Livestock Disease Control	<b>Phone Number:</b>
<b>Contact Name/Title:</b>	Dr. Jason Moniz, Program Manager	(808) 483-7106
<b>Address:</b>	99-941 Halawa Valley Street Aiea, Hawaii 96701	<b>Fax Number:</b>
		(808) 483-7110



Date Posted: 1/31/05

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
 Office/Agency \_\_\_\_\_  
 Address \_\_\_\_\_