



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'13 MAR 13 A7:22

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/HPHA
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Furnish Title Searches for the Hawaii Public Housing Authority's Public Housing Inventory of Properties in the State of Hawaii

2. Vendor/Contractor/Service Provider: Title Guarantee of Hawaii, Inc.; Old Republic Title & Escrow; First Hawaii Title Corp.	3. Amount of Request: \$ 61,099.45
---	---------------------------------------

4. Term of Contract From: <i>See attached</i> To: <i>Not to exceed 3 months from NTP Date</i>	5. Prior SPO-007, Procurement Exemption (PE):
---	---

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
See attached.

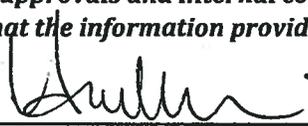
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
See attached.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Rick Sogawa	HPHA/CPO	832-6038	rick.t.sogawa@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department Head Signature

3/12/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 03/19/2012

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period starting from the notice to proceed date (NTP) to three months from the NTP date and is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required

 4/4/2013
Chief Procurement Officer Signature Date

Attachment (SPO-1007)
Notice of Request for Exemption from HRS Chapter 103D

2. Vendor/Contractor/Service Provider:

See item #7.

3. Amount of Request

See item #7.

4. Term of Contract:

See item #7.

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

On July 11, 2012, the Hawaii Public Housing Authority (HPHA) issued a request for quotes utilizing the Hawaii Electronic Procurement System (HePS) to secure a vendor to furnish title searches for 44 of the Hawaii Public Housing Authority's public housing inventory of properties on Oahu. Quotes were due no later than 4:30 p.m., July 30, 2012. No vendors submitted a quote by the required due date and time. Please note that the HPHA has an inventory of 70 public housing sites that require a title search.

The HPHA contacted four title companies to determine what were the reasons for not submitting a quote. Three companies indicated they were too busy and could not take on additional work. One company expressed interest but did not receive notification of the solicitation as the information in the HePS was not updated.

On August 10, 2012, the Hawaii Public Housing Authority (HPHA) issued a request for quotes utilizing the Hawaii Electronic Procurement System (HePS) to secure a vendor to furnish title searches for 8 of the Hawaii Public Housing Authority's public housing inventory of properties on Oahu. Quotes were due no later than 4:30 p.m., August 20, 2012. No vendors submitted a quote by the required due date and time.

The HPHA contacted the vendor that had expressed interest to determine what were the reasons for not submitting a quote. The vendor indicated that even with a reduced list of properties they were not able to take on additional work and might be interested at a future date.

On September 10, 2012, the Hawaii Public Housing Authority (HPHA) issued a request for quotes utilizing the Hawaii Electronic Procurement System (HePS) to secure a vendor to furnish title searches for 20 of the Hawaii Public Housing Authority's public housing inventory of properties on Oahu. Quotes were due no later than 4:30 p.m., September 17, 2012. One vendor submitted a quote and was awarded.

The HPHA has an additional 50 properties that require a title search for its public housing inventory of properties on the islands of Oahu, Kauai, Maui, Molokai and Hawaii. Based on previous history, it appears unlikely that vendors will submit a response to a competitive solicitation.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider.

The HPHA has an additional 50 properties that require titles searches its public housing inventory of properties on the islands of Oahu, Kauai, Maui, Molokai and Hawaii. On February 27 and 28, 2013, the HPHA contacted 7 title companies to see if they were interested in furnishing a quote for title searches for 10 properties each. 4 of the 7 companies declined to furnish a quote as they are unable to accept new work at this time.

The HPHA received quotes from 3 companies: 1) Title Guarantee of Hawaii, Inc.; 2) Old Republic Title & Escrow; and 3) First Hawaii Title Corporation. Title Guarantee submitted a quote for all 50 properties; Old Republic Title & Escrow submitted a quote for 10 properties and First Hawaii Title Corporation submitted a quote for 1 property.

Upon review of the quotes, the award will be made as follows:

Vendor	No. of Properties	Amount	Time of Performance
Title Guarantee of Hawaii, Inc.	48 properties	\$60,104.69	Up to 3 months from Notice to Proceed
Old Republic Title & Escrow	1 property	\$628.27	Up to 1 month from Notice to Proceed
First Hawaii Title Corporation	1 property	\$366.49	Up to 2 weeks from Notice to Proceed

This exempted procurement requires approval by the HPHA's Office of the Executive Director, Contract and Procurement Office, and Fiscal Management Office. No contract terms or conditions will be exempted. If applicable, the vendor shall be required to comply with the requirements for certification of compliance with the Department of Labor and Industrial Relations, Department of Commerce and Consumer Affairs, and State and Federal tax requirements.