

**STATE OF HAWAII**  
**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

5 JAN 27 AM 8:39

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

FROM: Department of Public Safety  
 (Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Polygraph examination services for the sex offender treatment program on the islands of Oahu, Maui and Hawaii.

Name of Vendor: Various, for the islands of Oahu, Maui, and Hawaii	Cost: estimated to exceed \$25,000.00
Address:	

Term of Contract:	From:	To:	Prior Exemption Ref. No. (if applicable)
	Upon CPO approval	June 30, 2005 or sooner upon the execution of a new contract.	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The current contract the Department of Public Safety has for the polygraph services is in the process of being terminated due to the passing of the owner/examiner. Because of the examiner's illness, services have not been provided since October, 2004, this has caused a delay in case assessments which are dependent on the results of the polygraph exams.

Because of the specialized nature of type of examination, there are only handful of examiners qualified to provide this service on Oahu, much less, willing to travel to a neighbor island.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

The program shall utilize the small purchase process to obtain service fee quotes from qualified examiners and may elect to award to multiple vendors to accommodate the number of examinations needed for an island or islands.

Awardees shall comply with the requirements of 103D-310(c).

A description of the agency's internal controls and approval requirements for the exempted procurement:

The program shall maintain written documentation of the request for quotes and award or awards as per the small purchase process.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Dr. Barry Coyne, Administrator, Sex Offender Treatment Program  
Miles Murakami, Administrator, Corrections Program Services

Direct questions to:  
Marc Yamamoto, PPB-PC, Purchasing Specialist

Phone Number:  
(808) 587-1215

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes  No

***I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.***

Richard T. Bunn 1-25-05  
Department Head or Designee Date

Title (If other than Department Head)

Chief Procurement Officer's Comments:

This approval shall be for polygraph examination services necessary for the sex offender program up to May 30, 2005 or upon the execution of a new contract, whichever is sooner.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

Alan J. Fife 2/7/05  
Chief Procurement Officer Date

cc: Administrator,  
State Procurement Office

STATE OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Public Safety for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Polygraph examination services for the sex offender treatment program.

Vendor: Various, for the islands of Oahu, Maui and Hawaii

Address:

Term of Contract:

From:  
Upon CPO approval

To:  
June 30, 2005 or  
sooner upon the  
execution of a new  
contract

Cost:  
estimated to exceed  
\$25,000.00

Direct any inquiries to:

Department: Public Safety

Contact Name/Title: Marc Yamamoto, Purchasing Specialist

Address: 919 Ala Moana Boulevard, Room 413  
Honolulu, Hawaii 96814

Phone Number:  
(808) 587-1215

Fax Number:  
(808) 587-1244

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Date Posted: 1/28/05

A copy of this notice of exemption from Chapter 103D, HRS, shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Chief Procurement Officer  
Office/Agency STATE PROCUREMENT OFFICE  
Address 1151 PUNCHBOWL STREET, ROOM 416  
HONOLULU, HAWAII 96813