



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

13 FEB 19 A8:25

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Project Kealahou, Child and Adolscent Mental Health Division
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Please see attached.

2. Vendor/Contractor/Service Provider: Stephanie Stewart Covington dba Center for Gender and Justice		3. Amount of Request: \$ 4,500
4. Term of Contract From: 3/15/2013 To: 3/29/2013	5. Prior SPO-007, Procurement Exemption (PE):	

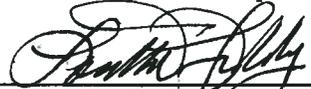
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Please see attached.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
We would like to request an exemption to hire Dr. Stephanie Stewart Covington dba Center for Gender and Justice to provide PK with a one (1) day training seminar to take place in Honolulu, Hawaii on or about March 22, 2013.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Steven Osa	DOH/CAMHD	808 733-8386	steven.osa@doh.hawaii.gov
John MacDonald	DOH/CAMHD	808 733-9338	john.macdonald@doh.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided above is, to the best of my knowledge, true and correct.**


 Department Head Signature

2/10/13
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 2/20/13

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

In discussions with the department, the department has determined that the services provided by the provider is pursuant to HAR §3-120-4, Exhibit A, Exemption No. 3. Services of lecturers, speakers, trainers, facilitators and scriptwriters, when provider possess specialized training methods, techniques or expertise in the subject matter. No action is required.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required


 Chief Procurement Officer Signature

4/15/2013
 Date

1. Describe the good, services or construction:

Project Kealahou ("PK") is a 6-year federally funded SAMHSA grant whose mission is to establish trauma-informed systems that build on the strengths of Hawai'i families and collaborate effectively to nurture positive relationships, emotional well-being, and community connections for girls who have experienced significant trauma issues ("Mission"). In support of PK's Mission, PK is hereby requesting to hire Dr. Stephanie Covington dba Center for Gender and Justice ("Dr. Covington") to provide a one (1) day training seminar in Honolulu, Hawaii. Dr. Covington shall be providing an innovative and unique training to PK on a gender-responsive approach to trauma. In consideration of Dr. Covington's one (1) day training seminar, PK shall pay to Dr. Covington the total amount of FOUR THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$4,500.00).

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

Dr. Covington shall be providing an innovative and unique training to PK on a gender-responsive approach to trauma.

Dr. Covington is a nationally recognized clinician, author, organizational consultant, and lecturer. She is a pioneer in the field of women's issues, addiction, and recovery. She has developed an innovative, gender-responsive, and trauma-informed approach to the treatment needs of women and girls that results in effective services in public, private, and institutional settings. Her presentations, staff-development seminars, and technical assistance focus on systems change and the development of caring, compassionate, and empowering therapeutic environments. Dr. Covington's training seminars provide professionals an opportunity to learn new skills for dealing with personal, institutional, and societal changes.

There are no other comparable opportunities available to PK that can provide the same benefits, learning experience, knowledge, information, and training in support of PK's Mission as Dr. Covington's innovative and unique training seminar.

PE 17-067K