



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

13 JAN 11 P2:03

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Agriculture
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Scientific Rabies Virus Import Risk Analysis. The services would develop risk modeling for various scenarios of disease introduction relating to animal importation, arrive at values and provide a written report of the research conducted, analysis and determinations.

2. Vendor/Contractor/Service Provider:	3. Amount of Request: \$ 20,000 - 50,000
4. Term of Contract From: 4/1/13 To: 12/31/13	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Procurement by competitive means is neither practicable or advantageous because disease import risk analyses are specialized scientific studies and there are few service providers capable of providing this service. Furthermore, the contractor must be organized to complete the project efficiently as the Department desires the result in a timely manner. Due to the seriousness of the disease agent and adverse consequences to public and animal health to the state if introduced, the Department desires to contract with a credible risk analysis service provider with expertise in conducting other significant-disease risk analyses for USDA and is familiar with and adheres to established guidelines for conducting disease risk assessments by the Office International des Épizooties (World Organization for Animal Health).

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The Division will contact known qualified vendors of these services and obtain estimated costs and time projections for completion of the risk assessment. The vendor capable of providing services in the most advantageous manner considering project services, time and cost to the Department will be awarded a contract.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
James Foppoli, Administrator	Animal Industry/Agriculture	483-7111	james.m.foppoli@hawaii.gov
Isaac Maeda	Animal Industry/Agriculture	483-7144	aqs@lava.net

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.


Department Head Signature

1/10/13
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/14/2013

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as it lacks sufficient justification for an exemption. Department may use the appropriate method of procurement (i.e. Competitive Sealed Proposals) to expeditiously procure the goods or services needed, while affording other potential vendors the opportunity to compete.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

1/14/2013
Date