



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'13 JAN 31 A9:44
'13 JAN -8 P1:58

STATE PROCUREMENT OFFICE
STATE OF HAWAII
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TO: Chief Procurement Officer
FROM: Department of Health, Alcohol and Drug Abuse Division (ADAD)
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
This project is to support Lanai's Hawaii Partnerships to Prevent Underage Drinking (HPPUD) coalition to develop a community-based project that supports efforts of local jurisdictions to prohibit the sale of alcohol beverages to minors. The coalition efforts will support a youth/local task force, public advertising campaigns, and/or innovative and collaborative programs to prevention and reduce underage drinking on the Island of Lanai.

2. Vendor/Contractor/Service Provider: Kumpang Lanai dba Coalition for a Drug Free Lanai,
730 Lanai Ave., Ste. 108, Lanai City, Hawaii 96763

3. Amount of Request:
\$ 2,500.00

4. Term of Contract From: ~~4/15/2013~~ 4/31/13 To: 30-May-13

5. Prior SPO-007, Procurement Exemption (PE): N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Kumpang Lanai dba Coalition for a Drug Free Lanai is the agency that chairs the Lanai HPPUD coalition. The Lanai HPPUD coalition consists of various agencies from the state, local and community level working collaboratively to address, support, reduce, enhance, and enforce state laws prohibiting the sale of or consumption of alcoholic beverages by minors. The Division Chief, Prevention Chief, ADAD Public Health Administrative Officer, EUDL State Coordinator and the DOH Administrative Services Office will review a contract agreement with Kumpang Lanai dba Coalition for a Drug Free Lanai on behalf of the Lanai HPPUD. The Deputy State Attorney General will review and approve to form the agreement once Lanai's HPPUD coalition project proposal is approved. Once the agreement is executed, the funds will be released to Kumpang Lanai dba Coalition for a Drug Free Lanai which will serve as the fiscal agent for administering project funds.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The Department of Health, Alcohol and Drug Abuse Division is requesting an exemption from Chapter 103D, HRS to provide services utilizing federal funds available from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), Enforcing Underage Drinking Laws (EUDL) Program Block Grant. The FFY 2010 funds available for this project will end May 30, 2013. It is not practical to procure the services by competitive means due to the short-time frame for availability of funds and the limited funds available. The limited funds are adequate for one (1) time, small projects directed to coalition strengthening and a focused community effort specifically related to prevention of underage drinking.

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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Nancy A. Haag, Division Chief	ADAD/DOH	808-692-7507	nancy.haag@doh.hawaii.gov
Dixie Thompson, Branch Chief	PB/ADAD/DOH	808-692-7510	dixie.thompson@doh.hawaii.gov
Alan Yamamoto	PB/ADAD/DOH	808-692-7514	alan.yamamoto@doh.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.**


 Department Head Signature
 Date 1/30/13

For Chief Procurement Officer Use Only

Date Notice Posted: * 1/10/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

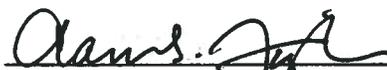
state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is approved with the understanding that for all subsequent expenditures for the Hawaii Partnerships to Prevent Underage Drinking (HPPUD) local coalitions; the department and HPPUD shall post a notice annually or as appropriate on their website to encourage vendor participation in local coalitions for all islands. Approval is granted for the period 01/31/13 to 05/30/13 and is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

*SPO first received this request on 01/08/13 and posted on 01/10/13. Because the request was not properly signed, the form was returned back to the department. Subsequently, on 01/31/13 the same request was resubmitted to SPO properly signed without any amendments to the request. Since no amendments were made to the request, SPO did not repost and the 01/10/13 date stands as the official posting date of the request.

Approved
 Disapproved
 No Action Required


 Chief Procurement Officer Signature
 Date 2/21/2013