



**STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

12 DEC 21 A8:45

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Accounting and General Services  
*Name of Requesting Department*

*Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:*

**1. Describe the goods, services or construction:**  
This is a request for an extension of our existing Contract No. 56657 for Web-based Construction Management Service. This service is used for all our construction projects to store contract files electronically so that they can be shared among all stakeholders of the project. It is also used as a workflow management system to automate some processes such as Construction RFI's and Submittals. Our current contract will end on December 30, 2012 and cannot be extended any longer because there were only 4 option years in the original RFP solicitation. We are requesting to extend the contract only for those ongoing projects that we currently have in the system. We currently have about 56 projects in the system. After these projects are completed, the Contract will end permanently. We already have another system in place to handle all upcoming projects.

<b>2. Vendor/Contractor/Service Provider:</b> Autodesk, Inc.		<b>3. Amount of Request:</b> \$ 65730.5
<b>4. Term of Contract</b> From: 12/31/2012 To: 12/31/2013	<b>5. Prior SPO-007, Procurement Exemption (PE):</b>	

**6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:**  
It is not practicable to use another system to finish up our current projects. The stakeholders in these projects have already invested a lot of time and effort in becoming familiar with the system and entering all the data. It would be too difficult to learn a new system and manage a project using two different systems. It would also not be practicable to transfer all the data from the existing system to a new system because of the huge volume of data involved and the incompatibility of the data formats.

**7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:**  
The process that was originally used to procure the system was the standard Request for Proposals procurement method, RFP-08-035-01 dated October 17, 2007.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
James K. Kurata 	Public Works	586-0526	james.k.kurata@hawaii.gov
Scott Ojiri	Public Works	586-0450	scott.m.ojiri@hawaii.gov
Clyde Kumabe	Public Works	586-0423	clyde.k.kumabe@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature



Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 12/21/2012

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as a *Notice of Request for Exemption From HRS Chapter 103D*, is not an appropriate method to request a contract extension. The department shall submit form SPO-003 to request a contract extension.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

Approved

Disapproved

No Action Required

 12/21/2012  
Chief Procurement Officer Signature Date