



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'12 NOV 16 A10:44

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Department of Hawaiian Home Lands
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Gasoline fuel for the Department of Hawaiian Home Lands Molokai District operations.

2. Vendor/Contractor/Service Provider: Cheron and Hayaku Gas & Go <i>Rawlins Chevron Service</i> <i>TH 12/3/12</i>	3. Amount of Request: \$ 13,000
4. Term of Contract From: 11/17/2012 To: 11/16/2013	5. Prior SPO-007, Procurement Exemption (PE): 12-051B

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
There are only two gasoline service stations, Cheron and Hayaku Gas & Go, on Molokai. The gasoline prices of the service stations are very competitive. Hayaku Gas & Go is close to DHHL District operation.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
There are only two gasoline service stations on Molokai. The gasoline prices of the service stations are very competitive, and both stations do not accept State of Hawaii Purchase Orders. Hayaku Gas & Go is close to DHHL District operation, and the credit card payment through Wright Express was set up 20 years ago, and it works well.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
James Pao	DHHL	620-9561	james.pao@hawaii.gov
Kamanao Mills	DHHL	620-9508	kamanao.mills@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.**



Department Head Signature

11/16/12

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/16/2012

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 11/17/12 to 11/16/13 with the understanding that there is only one gasoline station on Molokai and the vendor will not commit to a fixed price due to fluctuating gasoline prices. This approval is to allow the department to use Chevron at the time refueling is required. Department is reminded that pursuant to Comptroller Memorandum, CM2010-34, purchase of premium 92-grade or mid 89-grade is strictly prohibited unless pre-approved by the Comptroller's Office. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

12/10/2012
Date