



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

STATE PROCUREMENT OFFICE
STATE OF HAWAII

12 OCT 25 A 7:58

TO: Chief Procurement Officer
FROM: Department of Health/Family Health Services Division/MCHB
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: 10-017-D

2. Vendor/Contractor/Service Provider Name: Hawaii Community Foundation

3. Describe the goods, services, or construction:
The Hawaii Children's Trust Fund (HCTF) was created by HRS 350B to assure the State of Hawaii's eligibility to receive funds from the Child Abuse Federal Challenge Grant, now titled Community-Based Child Abuse Prevention (CBCAP). HRS 350B established the HCTF as a separate fund of the Hawaii Community Foundation with the purpose of strengthening families primarily by the award of grants for primary and secondary prevention activities to prevent child abuse and neglect.

4. Explain in detail what is being amended:
Additional \$20,000 in CBCAP dollars will be used to fulfill HRS 350B-7 (5) to provide a grant for "general community education to increase the community's awareness of the needs of families and children, and of the issues of child abuse and neglect and its prevention."

5. Amended contract price for this request: \$ ~~570,000~~ ^{\$20,000} *OK 10/25/12*

6. Explain in detail why the amendment(s) are necessary:
The addition of funds will increase the number of individuals who will receive information and awareness of the HCTF's child abuse and neglect prevention efforts statewide. Additionally, the infusion of these funds will support and strengthen the existing prevention networks and partnerships.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
Gordon Takaki	FHSD/PHAO	(808) 733-8365	gordon.takaki@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

10/23/12
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10/25/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted from the period 10/25/12 to 06/30/13 and is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved Disapproved No Action Required

Charles J. [Signature] 11/1/2012
Chief Procurement Officer Date