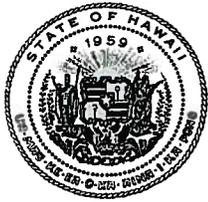


2012-1079



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

12 JUN 20 A8:32

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Public Safety / Inmate Classification
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Re-validation of the classification system to assess the validity of the custody assessment instruments for the current PSD offender populations. The validation study to include separate samples stratified by population (jail and prison), gender, and custody assessment (initial vs. reclassification) to address the question of whether the 2006 initial and reclassification instruments provide an accurate assessment of the prisoners' risks. This validation study would also provide the opportunity to test alternative risk factors to potentially improve the predictive power of the custody assessment instruments and refine the classification process.

2. Vendor/Contractor/Service Provider:	Criminal Justice Institute, Inc.	3. Amount of Request:	\$ 25,000
4. Term of Contract From:	7/1/2012	To:	6/30/2013
5. Prior SPO-007, Procurement Exemption (PE):		PE 05-093-C/D/B	

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The original project was initiated as a result of an assessment performed by Criminal Justice Institute (CJI) through a grant by the National Institute of Corrections. The assessment urged the Department (PSD) to reevaluate its inmate classification system recommending PSD develop a system that includes systemic automation, development of management reports that will be instrumental in determining what types of beds we need according to inmate custody levels (max,closed, medium, minimum, and community), comprehensive training on the redesigned classification instruments, monitoring and auditing of the system and how to use classification information to determine the types of programs the Department needs, and at what facilities these programs should be at. CJI has been involved with the assessment and design of the "new" classification system as well as planing projects for the department. CJI possesses full and complete understanding of the new classification system and specialized knowledge necessary to conduct a system revalidation.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
As previously stated, the vendor was selected through a grant from the National Institute of Corrections and possesses in depth knowlegde of the department's inmate classification system. No other vendor has the knowledge of the inmate classification system or the PSD Offendertrak database system.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Marc S. Yamamoto <i>WLSY 6/18/12</i>	ASO-PC	808-587-1215	marc.s.yamamoto@hawaii.gov
Rhonda Sasaki	ICO	808-587-1336	rhonda.e.sasaki@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

[Handwritten Signature]

Department Head Signature

6/19/12

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6.20.12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

PV-12-055B was approved with the requirement that Rhonda Sasaki attend the next available SPO workshop #135, Contract Administration. Request is disapproved because Ms. Sasaki has not attended the above workshop on either 03/20/12 or 06/12/12. Department is advised to review the training requirements. Ms. Sasaki shall not participate or conduct procurement activities until compliant with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required

[Handwritten Signature] 6/26/2012
Chief Procurement Officer Signature Date