



**STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

12 JUN -1 P12:18

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: Dept. of Business, Economic Development & Tourism  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:  
The Hawaii-Hiroshima Anniversary Sister-State Commemorative events are planned to be held in Hawaii and Hiroshima in 2012 and 2013. The Hawaii-Hiroshima Sister-State Committee designates the Honolulu Japanese Chamber of Commerce (HJCC) as its partner to plan and implement activities related to the Hawaii-Hiroshima Sister-State relationship. Such events and activities may include conducting business seminars and/or facilitating government-to-government meetings related to economic development; commemorative gifts in honor of the anniversary events; hosting visiting delegations including government officials and business representatives that support the sister-state relationship; educational exchanges between schools and/or students from Hawaii and Hiroshima; hosting protocol events in Hawaii or Hiroshima; other special events and activities to be developed by the Hawaii-Hiroshima Sister-State Committee in collaboration with the HJCC.

2. Vendor/Contractor/Service Provider: Honolulu Japanese Chamber of Commerce	3. Amount of Request: \$ 10,000.00
4. Term of Contract From: 1-Jun <sup>2012</sup> To: 31-May-13	5. Prior SPO-007, Procurement Exemption (PE):

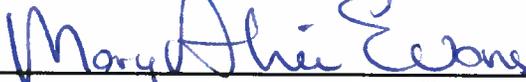
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
The Hawaii State Legislature appropriated funds for FY 2012 during the 2012 legislative session. Given that the Hawaii-Hiroshima Sister-State Committee works closely with the HJCC on activities related to fostering Hawaii/U.S.-Japan relations in areas such as cultural, educational, economic development and government programs, it would be beneficial for DBEDT to plan and implement the sister-state activities working directly with the HJCC and the Hawaii-Hiroshima Sister-State Committee. Through its existing sister-chamber relationship with the Hiroshima Chamber of Commerce and Industry (HCCI), the HJCC has the knowledge, staffing and experience to plan and execute activities and events related to the Hawaii-Hiroshima Anniversary Sister-State Relationship.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
DBEDT will enter into a contract with the HJCC that will include a request to develop a program plan that these funds will be used for. The Hawaii-Hiroshima Sister-State Committee is the official designated organization regarding Hiroshima sister-state activities. Since the execution of the government-to-government sister-state agreement, the Committee and the HJCC have been involved with planning and coordinating official activities and events, in Hawaii and Hiroshima, together with the Hiroshima Prefectural Government. The HJCC will serve as the fiscal partner for this Committee.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.  
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Ken Kitamura	DBEDT/ASO	586-2433	kkitamura@dbedt.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
 I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 Department Head Signature

5-31-12  
 Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 6.5.12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request is disapproved as vendor is not compliant with HRS §103D-310(c) and HAR §3-122-112 (i.e. vendor must be compliant on the Hawaii Compliance Express [HCE]). Upon verification of vendor compliance, department may attach a memo to this request, along with a copy of HCE certificate requesting CPO approval.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved       Disapproved       No Action Required

  
 Chief Procurement Officer Signature      6/27/2012  
 Date

LEGISLATIVE BUDGET SYSTEM  
BUDGET WORKSHEET

Detail Type: CD

Program ID: BED100 STRATEGIC MARKETING AND SUPPORT  
Structure #: 010101000000  
Subject Committee: EDT ECONOMIC DEVELOPMENT AND TECHNOLOGY

SEQ #	EXPLANATION	FY 2012	FY 2013
70-001	<p>SUPPLEMENTAL REQUEST: CHANGE MEANS OF FINANCING FOR (1) POSITION FROM SPECIAL FUNDS TO GENERAL FUNDS. (/A; 1.00/A) (/B; -1.00/-80,000B)</p> <p>***** LEGISLATURE CONCURS. TRADE-OFF (1) ECONOMIC DEVELOPMENT SPECIALIST FOR (1) BRANCH CHIEF. REDUCE \$80,000 IN SPECIAL FUNDS TO CORRECT INADVERTENT ERROR. GENERAL FUNDS FOR BRANCH CHIEF POSITION PROVIDED BY TRADE-OFF FROM OTHER CURRENT EXPENSES IN THE OFFICE OF INTERNATIONAL AFFAIRS. DETAIL OF GOVERNOR'S REQUEST: (1) ECONOMIC DEVELOPMENT SPECIALIST, SR26 (#912022; -80,000B) (1) BRANCH CHIEF, EM05 (80,000A) OFFICE OF INTERNATIONAL AFFAIRS (-80,000A)</p>		<p>1.00 A (1.00) (80,000) B</p>
323-001	<p>GOVERNOR'S MESSAGE (3/23/12): ADD (1) POSITION AND FUNDS FOR STRATEGIC MARKETING AND SUPPORT. (/A; 1.00/64,920A)</p> <p>***** LEGISLATURE CONCURS. POSITION RESOLVES RIF RELATED GRIEVANCE OPEN SINCE 2009. DETAIL OF GOVERNOR'S REQUEST: (1) ECONOMIC DEVELOPMENT SPECIALIST VI (64,920)</p>		<p>1.00 64,920 A</p>
2090-001	<p>LEGISLATIVE ADJUSTMENT: ADD FUNDS FOR BUSINESS DEVELOPMENT ACTIVITIES RELATED TO THE FIFTEEN YEAR ANNIVERSARY OF HAWAII'S SISTER-STATE RELATIONSHIP WITH HIROSHIMA AND HAWAII'S SISTER-STATE RELATIONSHIP WITH EHIME.</p> <p>***** NON-RECURRING.</p>	20,000 A	20,000 A

PE 12-130D