



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

12 MAY 14 P2:36

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: High Tech Development Corporation (HTDC)
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Title sponsorship for a HVCA/Think Tech community event on 5/24/2012 at the Plaza Club to discuss and raise awareness on broadband. Sponsorship includes, speaker position at the event, posting of HBI videos on the thinktechhawaii.com website, posting of HBI videos on thinktechhawaii TV spots, and HTDC credited as a general sponsorship partner in Think Tech's promotion of the Hawaii Broadband Initiative. Think Tech will also handle the organization of the event, making it financially reasonable (if State were to do it alone, we would not have as wide a reach, would not have sufficient staff, etc. and would cost us more).

2. Vendor/Contractor/Service Provider:

Think Tech Hawaii, Inc.

3. Amount of Request:

\$ 7000

4. Term of Contract From: 5/24/2012 To: 5/24/2012 5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

Sponsorships of events are difficult to categorize using standard procurement methods. HTDC has worked with SPO to create a hybrid procedure based on an RFP, but it will not meet the 30 day posting notice requirement in time for this event. The agreement with DCCA expires on June 30, 2012, thus it is imperative that HTDC partner and sponsor relevant conferences while the new procedure is being solicited.

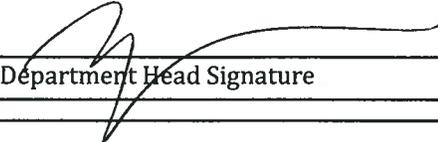
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The first priority in identifying and sponsoring HBI related events was to look at our current partners. Think Tech Hawaii is a non-profit organization HTDC is currently working with to promote HBI. In addition, HTDC will follow the RFP-12-003-HTDC protocol referenced above, with the understanding that the event has already been approved by the Executive Director as it addresses HTDC's top priority initiative with an established partner, and critical timing. This event will serve as a baseline for the scoring process and will serve as a comparison for future proposals.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Yuka Nagashima	HTDC	539-3601	ceo@htdc.org
Steve Sakuda	HTDC	539-3844	steves@htdc.org

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided above is, to the best of my knowledge, true and correct.**



 Department Head Signature

 Date 5/10/12

For Chief Procurement Officer Use Only

Date Notice Posted: 5/15/12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for 05/24/12 event with the understanding that future sponsorship events will be evaluated and awarded through the RFP-12-003HTDC process for the period 07/01/12 to 06/30/13. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved
 Disapproved
 No Action Required



 Chief Procurement Officer Signature

 Date 5/23/2012

Memorandum

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DATE: 5/11/2012

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: SPO Attn: Kevin Takaesu

FROM: Yuka Nagashima 539-3601
HTDC Executive Director

SUBJECT: THINK TECH HAWAII BROADBAND EVENT SPONSORSHIP REQUEST FOR APPROVAL

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To the SPO office,

We are submitting a PE request for your approval. The sponsorship RFP 12-003-HTDC that we have created for this type of request is posted but not available in time due to the 30 day posting requirement.

Thank you for your consideration,

Yuka Nagashima

(808) 539-3601 (direct) ceo@htdc.org
Executive Director & CEO, High Technology Development Corporation

PE12-109K