



STATE PROCUREMENT OFFICE DOFAW - SPO - 12 - 0040  
**NOTICE OF REQUEST FOR EXEMPTION**  
**FROM HRS CHAPTER 103D**

'12 MAY -1 P1:20 *afg*

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR-DOFAW-Hawaii Branch  
 Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:  
 Gasoline/Diesel from the Kau/South Kona area.

2. Vendor/Contractor/Service Provider: *date 5/16/12* *Various* *date 5/16/12* Wong Yuen Chevron  
 May 1, 2012 April 30, 2012 5/16/12  
 3. Amount of Request: \$ 3,000.00  
 4. Term of Contract From: ~~12 Mar~~ To: ~~13 Feb~~ 5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
 There are no HFN or Tesoro stations in Kau/South Kona. Managing in these remote areas require us to refuel vehicles locally.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
 The job site is 87 miles from Hilo and Wong Yuen's Chevron is the closest gas station to job site (20 miles away).

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.  
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Roger H. Imoto	DOFAW-HI	974-4220	rimoto@dofawha.org
Lisa Hadway	DOFAW-HI	974-4216	lhadway@dofawha.org

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided above is, to the best of my knowledge, true and correct.*

 \_\_\_\_\_ 4/27/12  
Department Head Signature Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 5.3.12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

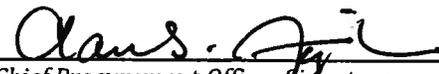
state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

The department shall use SPO Price List Contract No. 11-05-SW whenever practicable. For situations where it is not practicable, approval is granted for the period 05/01/12 to 04/30/13 to allow the department to use the station that is closest to the remote areas such as Kau/SouthKona in obtaining the 87-grade regular unleaded gasoline. Department is reminded that pursuant to Comptroller Memorandum CM2010-34, purchases of premium 92-grade or mid 89-grade gasoline are strictly prohibited unless pre-approved by the Comptroller's Office. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express). The department shall maintain an expenditure record for the purchase of fuel and shall post the total quarterly expenditure onto the Awards Reporting System within 7 days from the close of each quarter.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved       Disapproved       No Action Required

 6/15/2012  
Chief Procurement Officer Signature Date