



STATE PROCUREMENT OFFICE
**NOTICE OF REQUEST FOR EXEMPTION
 FROM HRS CHAPTER 103D**

'12 APR -2 AIO :46

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land and Natural Resources
 Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
 Gasoline fueling and credit card services for the Department of Land and Natural Resources (DLNR), Division of Boating and Ocean Recreation (DOBOR) on the the island of Maui.

2. Vendor/Contractor/Service Provider: Chevron Lahaina LLC - 240 Papalaua Street Lahaina, Various <i>dlr 4.10.12</i> HI 96761		3. Amount of Request: \$ various 5,000 <i>est. dlr</i>
4. Term of Contract From: Upon GPO approval <i>dlr 4/2/12</i> 4.10.12	To: 12 months <i>dlr 4.10.12</i> 4/1/13 from	5. Prior SPO-007, Procurement Exemption (PE): <i>dlr</i> 4.10.12

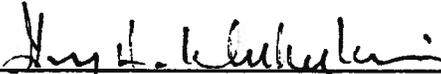
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
 DOBOR-Maui branch currently fuels its vehicle under SPO price list 11-05, however, the vendor on the price ^{list} has stations in Kihei and Kahului. One station is a 70 mile round trip from Lahaina and the other is a 100 mile round trip from Lahaina. The distance and the time to obtain fuel make it impractical to use the price list vendor. Chevron Lahaina is located within a mile of the Lahaina Small Boat Harbor. DOBOR-Maui estimates that it will save at least three gallons of fuel and an hour to an hour and half driving time per fueling trip for each vehicle.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
 DOBOR Maui surveyed the fuel prices from three fuel vendors near the Lahaina harbor. Each of the vendors is within a mile of the harbor and had fuel prices at around a \$4.57 per gallon. Since the prices were similar, the vendor closest to the harbor office was chosen.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Nicholas Giaconi	DOBOR Maui	243-5824	nicholas.k.giaconi@hawaii.gov
example: John Doe	HPHA		

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.


 Department Head Signature

3.29.12
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 4-2-12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

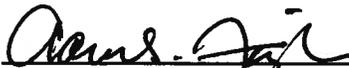
Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 04/02/12 to 04/01/13 to allow the department to use the station that is closest to the DOBOR-Maui Branch Office in obtaining the 87-grade regular unleaded gasoline.

Department is reminded that pursuant to Comptroller Memorandum CM2010-34, purchases of premium 92-grade or mid 89-grade gasoline are strictly prohibited unless pre-approved by the Comptroller's Office. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express). The department shall maintain an expenditure record for the purchase of fuel and shall post the total quarterly expenditure onto the Awards Reporting System within 7 days from the close of each quarter.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved Disapproved


 Chief Procurement Officer Signature 4/9/2012
 Date