



STATE PROCUREMENT OFFICE  
**NOTICE OF REQUEST TO AMEND AN EXEMPTION**  
**FROM HRS CHAPTER 103D CONTRACT**

12 MAR 22 12:00

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: Department of Land and Natural Resources  
*Name of Requesting Department*

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number:	11-054-K
2. Vendor/Contractor/Service Provider Name:	Hotel Hana Maui

3. Describe the goods, services, or construction:  
Purchase of fuel for state vehicles located at Kaumahina State Wayside Park, Puaa Kaa State Wayside Park and Waianapanapa State Park on the island of Maui

4. Explain in detail what is being amended:  
Requesting an extension of the contract period from 4/27/12 to 10/26/12 with the estimated fuel costs for this six month period being \$5,250. Adding this amount to the previous annual gas consumption of \$10,000 results in the amended contract price of \$15,250. The price per gallon has changed from \$4.65 per gallon to \$5.51 per gallon. The number and type of vehicles remains unchanged.

5. Amended contract price for this request: \$ 15,250

6. Explain in detail why the amendment(s) are necessary:  
Requesting an extension of this exemption due to the expiration of this contract exemption on 4/26/12 and the extension of SPO Price List No. 11-05 to 10/26/12. Tesoro, the vendor selected for SPO Price List 11-05 and other brands cannot provide the most practical and advantageous fuel locations for fillup in the Hana area on the island of Maui. See Attachment.

7. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training and 2) who may be contacted for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Department Personnel Name	Division/Agency	Phone Number	Email address
Dennis Takahashi	DLNR	587-0347	dennis.i.takahashi@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**

Department Head Signature

3/20/12

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 3/23/12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

**Chief Procurement Officer (CPO) Comments:**

Request is disapproved as vendor is not compliant with HRS §103D-310(c) and HAR §3-122-112 (i.e. vendor must be compliant on the Hawaii Compliance Express [HCE]). Upon verification of vendor compliance, department may attach a memo to this request, along with a copy of HCE certificate requesting CPO approval.

If there are any questions, please contact Kevin Takaesu at 586-0568, or [kevin.s.takaesu@hawaii.gov](mailto:kevin.s.takaesu@hawaii.gov).

Approved     Disapproved     No Action Required

Chief Procurement Officer

4/12/2012  
Date