

Memorandum

'12 MAR -9 A9:41

DATE: 3/6/2012
TO: SPO Attn: Aaron Fujioka, CPO
FROM: Yuka Nagashima 539-3601
HTDC Executive Director
SUBJECT: PE 12-072-K REQUEST FOR APPROVAL

STATE PROCUREMENT OFFICE
STATE OF HAWAII

PAGE: 1 of 4

To the SPO office,

Per CPO comments, we are requesting approval for exemption under previously submitted PE 12-072-K. Bytemarks (Vendor) applied for HCE compliance immediately upon notification on Feb 7, 2012 and has just received compliance confirmation. Attached is a copy of the HCE and the SPO-007 form. If there are any questions, please do not hesitate to contact me.

Thank you for your consideration,

Yuka Nagashima

(808) 539-3601 (direct) ceo@htdc.org
Executive Director & CEO, High Technology Development Corporation

CPO COMMENTS: Approval is only for Bytemarks for the amount of \$2,000 and is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express). This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer 3/22/2012
Date



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

'12 FEB -3 P12:28

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: High Technology Development Corporation (HTDC)
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Platinum sponsorship (\$2000) of the 2012 Unconferenz presented by Bytemarks and Conference Honorary Sponsor (\$1000) of Telecom 2012 presented by Hawaii TeleCommunications Association (HTCA). Both events are strong venues to promote and discuss the Hawaii Broadband Initiative (HBI).

The funds in which we are requesting exemption are to be transferred from DCCA to HTDC from DCCA's special funds. HTDC has been delegated by DBEDT to lead the marketing responsibilities and community outreach for this initiative of the Governor.

2. Vendor/Contractor/Service Provider: Bytemarks and HTCA		3. Amount of Request: \$ 3000
4. Term of Contract From: 2/7/2012	To: 2/25/2012	5. Prior SPO-007, Procurement Exemption (PE):

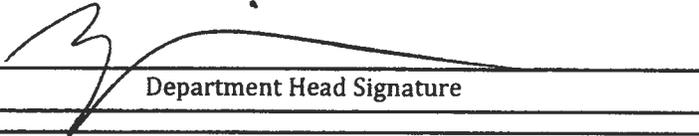
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Sponsorships of events are difficult to categorize using standard procurement methods. HTDC is currently working with SPO on creating a hybrid procedure based on an RFP, but it is not possible to complete in time for these events. The agreement with DCCA expires on June 30, 2012, thus it is imperative that HTDC partner and sponsor relevant conferences while the new procedure is being developed and solicited.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
The first priority in identifying and sponsoring HBI related events was to look at our current partners and organizations that we are a member. Bytemarks and HTCA are organizations HTDC is currently working with to promote HBI. In the future, HTDC intends to use the hybrid procedure referenced above which will allow other organizations to submit proposals of future conferences, workshops and seminars for consideration of being sponsored.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Yuka Nagashima	HTDC	808-539-3601	ceo@htdc.org
Steve Sakuda	HTDC	808-539-3844	steves@htdc.org

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


 Department Head Signature

 2/2/12
 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 2/6/12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Request is disapproved as vendors are not compliant with HRS §103D-310(c) and HAR §3-122-112 (i.e. vendor must be compliant on the Hawaii Compliance Express [HCE]). Upon verification of vendor compliance, department may attach a memo to this request, along with a copy of HCE certificate requesting CPO approval.

Approved
 Disapproved
 No Action Required


 Chief Procurement Officer Signature

 2/6/2012
 Date