



**STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

12 MAR -1 A11 :01

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

**TO:** Chief Procurement Officer

**FROM:** Department of Health/AMHD/Mental Health Transformation SIG (MHT SIG)  
*Name of Requesting Department*

*Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:*

**1. Describe the goods, services or construction:**  
Construct Network of Care (NOC) Hawaii Veterans and Service Members website for the Hawaii Department of Veterans Affairs (VA). It will include a directory of resources for veterans, a library with articles on veterans-related issues, legislation information, personal health record and additional sites (please see Appendix A). The website would be a link at the NOC website (<http://networkofcare.org/home.cfm>) under Service Members, Veterans and Their Families. Currently, MHT SIG has a website link at the NOC website that serves a broader audience while the Veterans and Service Members site is more for a specific audience, but both are valuable for our citizens. Ongoing maintenance service for three (3) years for the site will also be required for the site. The three years will allow the VA to add additional local resources as they are developed, evaluate the effectiveness of the site and secure a means to retain the site.

<b>2. Vendor/Contractor/Service Provider:</b>	Trilogy Integrated Resources, LLC.	<b>3. Amount of Request:</b>
<b>4. Term of Contract From:</b> Upon approval	<b>To:</b> 4/30/2015	\$ 45,000.00
<b>5. Prior SPO-007, Procurement Exemption (PE):</b> Not applicable		

**6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:**  
MHT SIG initially procured services with the contractor (Sole source ref. no. 08-066-C) to design, develop and construct a NOC website for the MHT SIG as they retain the ownership rights and any copyright to the NOC website system. For these reasons, MHT SIG is requesting an exemption from HRS Chapter 103D for the Hawaii Veterans and Service Members website.

**7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:**  
As mentioned in item #6, Trilogy Integrated Resources is the only vendor that is able to design and construct a site on the NOC website due to their ownership rights and copyright. No other vendor is authorized to provide this service.

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8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.  
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Amy Yamaguchi	AMHD	586-4681	amy.yamaguchi@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
 I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 \_\_\_\_\_  
 Department Head Signature

  
 \_\_\_\_\_  
 Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 3/1/12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or [donna.tsuruda-kashiwabara@hawaii.gov](mailto:donna.tsuruda-kashiwabara@hawaii.gov).

Approved
  Disapproved
  No Action Required

  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

  
 \_\_\_\_\_  
 Date