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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DLNR, State Parks

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Purchase of fuel for State vehicles located at Kaumahina State Wayside Park, Puaa Kaa State Wayside Park and Waianapanapa State Park.

4. Name of Vendor: ~~Hotel Hana Maui~~
Address: P.O. Box 9
Hana, Hawaii 96713

Hana Pit stop, LLC

KJ 2/8/12
Per Stephen
Thompson

5. Price: \$9,600 est
\$5.42

1/20/12

6. Term of Contract: From: 04/26/2012 To: 4/25/2013

7. Prior Exemption Ref. No. 11-054

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Vehicles refueling are located approximately 15 to 2 miles from the vender, otherwise these vehicles would have to travel 35 to 50 miles to Central Maui to refuel where the awarded bidder is located. It would not be advantageous to the State because of the additional use of fuel to refuel and the additional manpower hours to drive to the central area.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Search of any fuel vendors located in proximity to the park revealed that there is only one vendor, Hotel Hana Maui, within the area.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

Fuel receipts and monthly statements will be submitted to Maui State Parks district office for approval by Philip Ohta - Maui District Superintendent, Stephen Thompson - State Parks Program Manager and Daniel Quinn - State Parks Administrator.

12-070K

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Stephen Thompson	State Parks Program Manager	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Juliet Kazanjian	Fiscal Management Officer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Dennis Takahashi	Account V	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DLNR, DSP Contact Name: Stephen Thompson Phone Number: 587-0303 Fax Number: 587-0311
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

[Signature]
 Department Head

1/25/12
 Date

Reserved for SPO Use Only

15. Date Notice Posted *1/30/12*

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 State Procurement Office
 P.O. Box 119
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

The department shall use PL 11-05-SW whenever practicable. For situations where not practicable, approval is granted for the period 04/26/12 to 04/25/13. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor must be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

16. APPROVED DISAPPROVED NO ACTION REQUIRED

Kevin Takaesu *2/8/2012*
 Chief Procurement Officer Date