



**STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

12 JAN -6 P1:27

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Public Safety  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:  
Contractor to provide a web-based Statewide Automated Victim Information Notification (SAVIN) System that provides automated in- and out-bound notification services for crime victims. Victims of crime call a toll-free number to receive basic information on the custody status of an offender or parolee. Victims can also register for notification when an offender's status changes. Each system is backed up with live operator support on a 24 hour, seven days a week basis and offers foreign language options to victims whose native language is not English with a live interpreter for immediate assistance. SAVIN provides statistics and audit reports on all notification calls that the system processes. Every contact with a victim is logged to provide assurances of the system's performance. Contractor shall provide a remote back-up system of information that is stored in our databases.

2. Vendor/Contractor/Service Provider: Appriss, Inc., 10401 Linn Station Road, Ste 200 Louisville, KY 40223	3. Amount of Request: \$ 10083.33/month (20166.66)
4. Term of Contract From: <del>1/1/12</del> or 1/6/2012 <i>GA</i> upon CPO To: 2/29/12 or sooner	5. Prior SPO-007, Procurement Exemption (PE): 11-082-B

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:  
The department issued a RFP and is in the evaluation of proposals. An amendment to PE 11-082B was requested on 12/19/11 but denied on 12/28/11 due to the contractor not being compliant on HCE. The contractor has since had its status changed to compliant, refer to attached.  
  
This request is to provide continuity of service while the proposal is evaluated and a contract can be executed.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  
The contractor selected initially as a sole source, SSN 08-067-B and subsequently PE 11-082-B while a new solicitation was being conducted.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.  
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Marc S. Yamamoto <sup>may</sup> 1/5/12	Adm-ASO-PC	808-587-1215	<a href="mailto:marc.s.yamamoto@hawaii.gov">marc.s.yamamoto@hawaii.gov</a>
Joy M. Windham	Adm-COR	808-587-3479	<a href="mailto:joy.m.windham@hawaii.gov">joy.m.windham@hawaii.gov</a>

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
 I certify that the information provided above is, to the best of my knowledge, true and correct.*

*Jodie Masaka Hirata*

Department Head Signature

*1/6/2012*

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: *1/6/2012*

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

This approval is for the period 01/06/12 to 02/29/12 or until a new contract is executed, whichever is sooner. HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

PE 11-082B, Amendment 1 was disapproved and department should submit form SPO-016, *Report of Procurement Violation: Findings and Corrective Action and/or Request for After-the-Fact Payment*, if the department received and accepted services for the period 01/01/12 to 01/05/12 even if it was at no cost.

Approved

Disapproved

No Action Required

*David J. Jahn*  
 Chief Procurement Officer Signature

*1/10/2012*  
 Date