



STATE PROCUREMENT OFFICE DOFAW - SPO - 12 - 0031
NOTICE OF REQUEST FOR EXEMPTION DEC 16 A7:57
FROM HRS CHAPTER 103D

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Department of Land & Natural Resources Division of Forestry & Wildlife
Name of Requesting Department
SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction. The vendor will provide transportation services for the DLNR DOFAW Kure Atoll Seabird Sanctuary field camp that include: (a) transport of biological field staff (b) delivery of field supplies including but not limited to food, fuel and medical supplies (c) removal of domestic waste created by field crew and other related tasks necessary to provide transportation support for the Department of Land and Natural Resources Division of Forestry and Wildlife Kure Atoll Seabird Sanctuary. These services support the Department's mission to manage the natural resources of Kure Atoll Seabird Sanctuary.	
2. Vendor/Contractor Name : Hawaii Resouce Group, LLC	3. Amount of Request: \$ 20,000 (estimated)
4. Term of Contract: From: 23-Mar-12 To: 24-Mar-12	5. Prior Exemption Reference No.: N/A
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: Procuring the services by competitive means is not a viable option due to the remote location of Kure Atoll. The variable environmental conditions and navigational hazards of the work site and needs of the Kure Atoll field camp requires a vessel familiar with the terrain and that it be harbored in close proximity of Kure Atoll. The Department would be contracting Hawaii Resource Group, LLC vessel, the Kahana, for one 24 hour period that will be harbored 60 miles southeast of Kure Atoll at Midway Atoll. No other potential contract vessel will be within 1000 miles of Kure Atoll during the time period the services are required so it would be impossible to contract another entity. No other potential contract vessel is large enough to provide the space required for transporting field camp supplies and crew.	
7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition: Vendors will be selected based on their ability to provide the services. In this particular case, we have reasonable information that the selected vendor will provide us with best price, based on logistics and their timeline. Other vendors contacted could not provide prices or services at this time.	

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Jason Misaki <i>JM</i>	DLNR/DOFAW	808.973.9786	Jason.C.Misaki@hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.

JSC [Signature]
 Department Head Signature

12/14/11
 Date

For Chief Procurement Officer Use Only

Date Notice Posted 12-16-11

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
 State Procurement Office P.O.
 Box 119 Honolulu, Hawaii
 96810-0119

10. Chief Procurement Officer (CPO) Comments:

This request is disapproved. Procurement Delegation No. 2010-01, Amendment 1 states “. . . procurement requests submitted to the SPO from departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned.” The SPO does not have a record of attendance at the appropriate mandatory procurement training for the person identified in no. 8.

Approved Disapproved No Action Required

David J. [Signature] 12/19/2011
 Chief Procurement Officer Signature Date