



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

OCT 12 P2:09
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Labor and Industrial Relations
Name of Requesting Department

SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction. Licensing, hosting and maintaining the Department of Labor and Industrial Relations' Unemployment Insurance (DLIR-UI) Internet Initial Claim and Weeks Claimed Filing System during SPO exemption for six months period.	
2. Vendor/Contractor Name : Data House Consulting Inc. dba DataHouse	3. Amount of Request: \$ 59,013
4. Term of Contract: From: Exemption To: End of Exempt Per 10/12/11 Approval 4/30/12	5. Prior Exemption Reference No.: N/A
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: The DLIR-UI's Internet Initial Claim and Weeks Claimed Filing System is currently being hosted by Data House Consulting Inc. dba DataHouse, the original developer of the system. In order for the department to procure another vendor by competitive means, at least six months will be needed to go through the competitive bidding and contract execution process. Without the services of a vendor to host the system during this time period, there will be significant disruptions in unemployment insurance claim filing services if an exemption is not granted. In addition, Data House Consulting Inc. dba DataHouse was initially selected by competitive bidding as the vendor to both develop, host and maintain the system. During the competitive bidding process, the only vendor that submitted a bid was Data House Consulting Inc. dba DataHouse. As a result, it is not practicable during SPO exemption period to procure the hosting and maintenance service by competitive means since we do not expect other vendors to submit bids.	
7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition:	

Data House Consulting Inc. dba DataHouse was initially selected by competitive bidding as the vendor to both develop, host and maintain the system. During the competitive bidding process, the only vendor that submitted a bid was Data House Consulting Inc. dba DataHouse. As a result, selecting Data House Consulting Inc. as the vendor for this extension is fair and open since it is unlikely any other vendor would submit a bid for the hosting and maintenance services for the short SPO exemption period of 6 months.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Yvonne Chong	WDD / DLIR	586-9262	Yvonne.H.Chong@hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.



 Department Head Signature

October 12, 2011

 Date

For Chief Procurement Officer Use Only

Date Notice Posted 10/13/2011

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

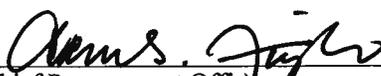
Chief Procurement Officer
 State Procurement Office P.O.
 Box 119 Honolulu, Hawaii
 96810-0119

10. Chief Procurement Officer (CPO) Comments:

Approval is for the period 10/12/11 to 04/30/12 or until a new contract is executed, whichever is sooner. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

In an e-mail to SPO staff, Messrs. Norman Ahu, Miles Yasui, and Greg Sue and Ms. Marla Takahama-Stark have been identified as staff who may participate in the new RFP. The SPO does not have a record of either written procurement delegation (SPO-036) or attendance at the appropriate mandatory procurement training for Competitive Sealed Proposal for the above staff. As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate.

Approved Disapproved No Action Required



 Chief Procurement Officer 10/19/2011
 Date