

STATE OF HAWAII REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: Chief Procurement Officer

FROM: State Procurement Office, for All Executive Department (excludes DOE and OHA)
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction: Interisland airline ticketing

Name of Vendor: Address: All interisland airline passenger carriers	Cost: as determined by market conditions
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Term of Contract:	From: 1/1/05	To: 12/31/05*	Prior Exemption Ref. No. (if applicable) PE No. 04-9-R
*unless terminated earlier			

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State: Hawaiian and Aloha airlines have discontinued all government and prepaid (coupon) discount fares. There is no advantage to the State to procure interisland tickets by competitive means, as published fares and corporate fares, which are pre-determined by the airlines is the only option available to the travelers. In addition, Hawaiian Airlines is still under the guidance of a bankruptcy trustee and is in the process of changing ownership. It is necessary for State travelers to have the flexibility to be able to use any commercial carrier to meet their travel requirements.
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Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: As an alternative, departments may contract with one or more travel agencies to provide services or directly purchase from the interisland carrier.

A description of the agency's internal controls and approval requirements for the exempted procurement:

Reference each department's procurement delegation authority and internal controls.

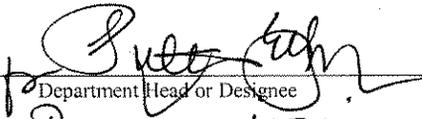
A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

As determined by each department.

Direct questions to:	Phone Number:
Bonnie Kahakui, Travel Administrator	587-4702

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.


 Department Head or Designee 11/22/04
Date
 Procurement Officer
 Title (If other than Department Head)

Chief Procurement Officer's Comments:

This exemption is for the solicitation process only, Chapter 103D-310, HRS, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED


 Chief Procurement Officer 11/29/04
Date

cc: Administrator,
State Procurement Office