



NOV 21 P4:10

PROCUREMENT OFFICE
STATE OF HAWAII

STATE PROCUREMENT OFFICE NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

- 1. TO: Chief Procurement Officer
- 2. FROM: DLNR, State Parks/Maui

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Purchase of fuel for State vehicles located at Kaumahina State Wayside Park, Puaa Kaa State Wayside Park and Waiapanapa State Park.

4. Name of Vendor: Hotel Hana Maui
 Address: P.O. Box 9
 Hana, Hawaii 96713

5. Price:
\$4.65 per gal

6. Term of Contract: *upon CPO approval date*
 From: ~~01/01/11~~ To: *12 months from CPO approval date.*

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State

Vehicles refueling are located approximately 15 to 2 miles from the vender, otherwise, these vehicles would have to travel 35 to 50 miles to Central Maui to refuel where Tesoro, the SPO Price List 11-05 vendor is located. It would not be advantageous to the State because of the additional use of fuel to refuel and the additional manpower hours to drive to the central area.

Three pickup trucks and one van are the vehicles that will be filling up in Hana. The total annual gas consumption is approximately \$10,000.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

A search of all fuel vendors located in proximity to the parks revealed that there is only one vendor, Hotel Hana Maui, within the entire Hana area. The closest fuel station (Hawaii Fueling Network) is in Paia..approximately 35-45 miles away from the Hana area.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

A purchase order will be established with Hotel Hana Maui to purchase fuel. It will be approval by Philip Ohta - Maui District Superintendent, Stephen Thompson - State Parks Program Manager and Juliet Kazanjian - Fiscal Management Officer or Dennis Takahashi - Accountant.

Invoices will be submitted to the Fiscal Office for payment with all necessary approvals and accurate records will be maintained of all fuel expenditures.

**STATE PROCUREMENT OFFICE
SPO PRICE LIST PURCHASE EXEMPTION**

JUL 29 P 2:03
DEPT OF LAND & NATURAL RESOURCES

TO: Chief Procurement Officer

FROM: DLNR, DIVISION OF STATE PARKS, MAUI

Department/Division/Agency

3. Exemption requested from SPO Price List No. 07:20		4. After the Fact <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
5. Vendor HFN, MAUI PETROLEUM, INC.		6. Whom Contacted TAMMIE FUJIKAWA	
7. Item No 1	8. Description GASOLINE FUELING AND CREDIT CARD SERVICES		
9. Unit Price			
10. Justification for purchase outside of the price list HOTEL HANA MAUI IS THE ONLY AVAILABLE VENDOR WITHIN A PERIMETER OF FIFTY (50) MILES FROM WAIANAPANAPA STATE PARK, KAUMAHINA AND PUA A KAA STATE WAYSIDES. WAIANAPANAPA STATE PARK - \$6,000.00 PY - AUTHORIZED VEHICLES: SH-9100/SH-9740 KAUMAHINA AND PUA A KAA STATE WAYSIDES - \$3,000.00 PY - AUTHORIZED VEHICLE: SH-7240			

RECEIVED
DEPT OF LAND & NATURAL RESOURCES
2000 JUL 20

11. Name HOTEL HANA MAUI		12. Quantity	
13. Brand Name/No CHEVRON REGULAR UNLEADED		14. Unit Price	

15. Direct questions to: PHILIP OHTA Phone: 984-8102

16. Requesting agency approval is recommended by:

Name LAURA H. THIELEN Signature [Signature] Date [Date]

Title CHAIRPERSON

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17. Recommendation of SPO Purchasing Staff: Approval Disapproval No Action Required

SPO Staff Supervisor _____ Date _____ SPO Purchasing Specialist _____ Date _____

18. Comments

APPROVED DISAPPROVED

Chief Procurement Officer _____ Date _____