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PROCUREMENT OFFICE
STATE OF HAWAII

STATE PROCUREMENT OFFICE

NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER
103D, HRS, CONTRACT

- 1. TO: Chief Procurement Officer
- 2. FROM: DOH/TSP/CDMCB/Tobacco Prevention and Education Program
Department/Division/Agency
- 3. Name of Contractor: Coalition for a Tobacco Free HI
- 4. P.E. Reference No. 09-115-D

5. Description of goods, services, or construction:
See Attachment A

6. Scope of work for the contract is revised as follows:
The scope of work will be changed as noted above in "5. Description of goods, services or construction," Attachment A.

Original Contract Price: \$250,000 Amended Contract Price: \$846,675

7. Reason: This / These amendment(s) are necessary because:
Please see Attachment B.

8. Direct questions to: Lola Irvin  Phone: 586-4488

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

 Date 2/16/11

Department Head _____ Date _____

Reserved for SPO Use Only

10. Date Posted: 3/2/2011

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to:
Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

SEE CPO COMMENTS ATTACHED AS PAGE 3.

12. APPROVED DISAPPROVED

 Date 5/5/2011
Chief Procurement Officer

13. P.E. No. 09-115-D
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Attachment A

5. Description of goods, services or construction:

The Coalition for a Tobacco Free Hawaii (Coalition) will be responsible for the successful delivery of all services as outlined below under the following 5 objectives as well as all activities, documented in the work plan of the federal ARRA funding award, associated with the stated objectives:

- 1) Conduct educational campaigns in all 4 counties in Hawaii that will result in strengthening enforcement of existing advertising restrictions in Hawaii retail storefronts and advocate for strong statewide actions to reduce the presence and access to tobacco products in retail stores that sell tobacco products.
- 2) Increase the number of people who support advertisement restrictions in Hawaii retail storefronts.
- 3) Introduce amendments to policies in the private sector, laws in the state legislature or in county councils.
- 4) Reduce the percent of high school and middle school students who report seeing advertisements from the outside of selected retail stores (convenience stores and mom and pop stores) and gas stations.
- 5) Increase public support for the reduction in storefront marketing in Hawaii and understanding of its impact on the uptake of youth smoking.

Attachment B

7. Reason / This amendment(s) are necessary because:

The Department of Health requests an exemption to modify the existing contract between the Department of Health and the Coalition for a Tobacco Free Hawaii (Coalition). The Department applied for and was awarded federal stimulus dollars (ARRA) under the Centers for Disease Control and Prevention (CDC). The budget period for the ARRA award is from March 29, 2011 to February 3, 2012. The Coalition is the only group that can complete the work outlined in the ARRA award within that award's timeframe. The Coalition has in place, and in operation, an organization to perform the work outlined in the award. While other organizations might be able to perform the work, no other group has the structure already in place.

CPO COMMENTS:

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. As stated in Procurement Delegation No. 2010-01, Amendment 1, “. . . procurement requests submitted to the SPO from departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned.”