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STATE PROCUREMENT OFFICE

NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

- 1. TO: Chief Procurement Officer
2. FROM: Health/Disease Outbreak Control Division/Immunization Branch
3. Name of Contractor: HP Enterprise Services, LLC
4. P.E. Reference No. 09-078-D

5. Description of goods, services, or construction: To enhance, maintain and provide technical support and training services for the Hawaii Immunization Registry ("HIR"), a web-based statewide immunization information system ("IIS"), in accordance with Hawaii Revised Statutes which governs the Hawaii immunization registry system.

6. Scope of work for the contract is revised as follows: Amend the time of performance for an additional nine (9) months from March 6, 2011 to and including December 30, 2011.

Original Contract Price: \$910,534 Amended Contract Price: \$N/A

7. Reason: This / These amendment(s) are necessary because: To allow time for contract development (ASO Log No. 11-094). A request for Competitive Sealed Proposals was issued on July 27, 2010 and the only appropriate, qualified candidate that submitted a proposal and ultimately awarded a contract, is the same vendor, HP Enterprise Services, LLC.

8. Direct questions to: Kari Rachlin Phone: 587-6848

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

Department Head [Signature] Date 2/2/11

Reserved for SPO Use Only

10. Date Posted: 2/7/2011

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, State Procurement Office, P.O. Box 119, Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

The contact person, Ms. Kari Rachlin has identified Ms. Tammie Wong as the contract administrator for this procurement. Ms. Wong has written delegated procurement authority but has not completed the appropriate mandatory training requirements. By e-mail to SPO staff, Ms. Wong acknowledges she is aware of these requirements and has registered for an upcoming training workshop. As a reminder, Ms. Wong cannot participate in procurement activities until the requirements of Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05 as appropriate have been met. Approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply. This award is required to be posted on the Awards Reporting System.

12. [X] APPROVED [] DISAPPROVED

[Signature] 3/7/2011
Chief Procurement Officer Date

13. P.E. No. 09-078-D AI