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STATE OF HAWAII REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health/Disease Outbreak Control
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Call center services for outbreaks and situations such as flu vaccine shortage and redistribution of vaccine. Call center services for both the public and for medical providers.

Name of Vendor: Various vendors as available	Cost: On a per call basis
Address: Aloha United Way, 200 N. Vineyard Blvd. 7 th Floor, Honolulu 96817	
Physician's Exchange of Honolulu, 1360 S. Beretania, Honolulu 968 14	

Term of Contract: From: Approval Date To: 11-30-2005	Prior Exemption Ref. No. (if applicable)
No contract anticipated	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

During times of communicable disease outbreaks, such as Dengue Fever & SARS, and the current influenza vaccine shortage the volume of calls from the public and physicians increases to the point that Department of Health staff are unable to field all calls in a timely manner. Delays in being served enrage the public and medical providers. During these unpredictable times procurement by competitive means is not possible. The program must use the community resources available and AUW the parent of the 211 telephone line and the Physician's Exchange are the likely vendors to serve the public and medical providers.

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Vendors will be selected only if they have the ability to provide call center services with a minimum of notice.

A description of the agency's internal controls and approval requirements for the exempted procurement:

The Division will follow the approved method of purchasing with Purchase Orders from vendor that can provide the needed service.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

No contract.

Direct questions to: Linda Nagata	Phone Number: 586-8328
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This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No as medical supplies.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.


 Department Head or Designee

OCT 28 2004
 Date

Title (If other than Department Head)

Chief Procurement Officer's Comments:

This exemption is for the solicitation process only, section 103D-310, HRS, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED


 Chief Procurement Officer

11/12/04
 Date

cc: Administrator,
 State Procurement Office