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PROCUREMENT OFFICE
STATE OF HAWAII

**STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer

2.FROM: Department of Hawaiian Home Lands, Land Development Division

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Contractor shall perform complete operation, maintenance and repair services including inspections and emergency calls for all pumps, reservoirs, distribution water lines, telemetering systems, equipment and other appurtenances included under this contract, in accordance with the manufacturer's specifications and recommended time intervals.

4. Name of Vendor: Aqua Engineers, Inc.

Address: 3560 Koloa Road
Kalaheo, Hawaii 96741

5. Price:

\$19,920.00

6.

Term of Contract: From: Jan. 1,2011 To: Apr. 30,2011

7. Prior Exemption Ref. No.

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The State Department of Hawaiian Home Lands is in the process of bidding this project ("Operation & Maintenance of the Anahola Water System"). Because of the short contract timeframe and the complexity of the project, it would not be advantageous to the State of Hawaii to procure for such a short length of time.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

1. Invitation For Bids, to be advertised in January 2011.
2. Bid Opening and Award of Contract in February 2011.
3. Approval and Certification of Contract - March/April 2011.
4. Notice To Proceed to be issued on May 1, 2011.
5. Time of Performance for proposed contract May 1, 2011 to June 30, 2013, with option to extend.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

The existing contractor will be required to inform the State that through a mutual agreement in writing that he/she is willing to extend the current contract with no modification(s) for an additional 4-months. The Department of Hawaiian Home Lands will execute a State Procurement Purchase Order for \$19,920.00 to cover the 4-months of this contract. (4,980.00 per month)

