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STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer
2. FROM: DAGS Hawaii District

Department/Division/Agency
Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
Groundskeeping services for the Keakealani Office Building, Kealahou, Hawaii.

4. Name of Vendor: Kona Association for Retarded Citizens, Arc of Kona
Address: PO Box 127
Kealahou, Hawaii 96750
5. Price: \$22,018.16

6. Term of Contract: From: 07/01/10 To: 06/30/11
7. Prior Exemption Ref. No. 0

8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
Vendor is a qualified rehabilitation facility serving the handicapped and is permitted under Section 103D-1010 of the Hawaii Revised Statutes to provide products or services without advertising or calling for bids..

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
Fully in compliance with Hawaii Revised Statutes.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Jerry Watanabe	Acting District Engineer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Cory Kaizuka	Central Services Engineer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Cyrus Wilson	R&M Asst	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DAGS Hawaii District Contact Name: Cyrus Wilson Phone Number: 808-974-6400 Fax Number: 808-974-6422
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

	8/2/10
Department Head	Date

Reserved for SPO Use Only
15. Date Notice Posted <u>8/4/2010</u>
The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: <p align="center"> Chief Procurement Officer State Procurement Office P.O. Box 119 Honolulu, Hawaii 96810-0119 </p>
Chief Procurement Officer's comments: <p align="center"> Pursuant to 103D-1010, HRS, CPO approval is not required to purchase goods and services from a qualified community rehab program. In addition, the department may use SPO PEP List 02-45. For these reasons, this request is returned with no action required by the SPO. </p>

16. APPROVED DISAPPROVED NO ACTION REQUIRED

	8/17/2010
Chief Procurement Officer	Date