



**STATE PROCUREMENT OFFICE  
 NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer  
 2. FROM: DAGS Hawaii District

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:  
 Janitorial services for the Keakealani Office Building, Kealahou, Hawaii.

4. Name of Vendor: Kona Association for Retarded Citizens, Arc of Kona  
 Address: PO Box 127  
 Kealahou, Hawaii 96750

5. Price:  
 \$58,702.26

6. Term of Contract: From: ~~07/01/10~~ <sup>08/01/10</sup> ~~8/4/2010~~ To: 06/30/11

7. Prior Exemption Ref. No.  
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8. Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
 Vendor is a qualified rehabilitation facility serving the handicapped and is permitted under Section 103D-1010 of the Hawaii Revised Statutes to provide products or services without advertising or calling for bids..

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:  
 Fully in compliance with Hawaii Revised Statutes.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)**

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:		
Name	Position	Involvement in Process
Jerry Watanabe	Acting District Engineer	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Administration
Cory Kaizuka	Central Services Engineer	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
Cyrus Wilson	R&M Asst	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration
		<input type="checkbox"/> Approval <input type="checkbox"/> Administration

13. Direct inquiries to:	Department: DAGS Hawaii District Contact Name: Cyrus Wilson Phone Number: 808-974-6400 Fax Number: 808-974-6422
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Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

*Russ K. Sait*

*8/2/10*

Department Head

Date

**Reserved for SPO Use Only**

15. Date Notice Posted 8/4/2010

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
 State Procurement Office  
 P.O. Box 119  
 Honolulu, Hawaii 96810-0119

Chief Procurement Officer's comments:

Pursuant to 103D-1010, HRS, CPO approval is not required to purchase goods and services from a qualified community rehab program. In addition, the department may use SPO PEP List 02-45. For these reasons, this request is returned with no action required by the SPO.

16.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

*Adam J. [Signature]* 8/17/2010  
 Chief Procurement Officer Date