

STATE OF HAWAII REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Transportation/Highways
(Department/Division/Agency)

Pursuant to § 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Repair and maintenance of electrical facilities at the Maui District Office and Kahului and Keanae baseyards; repair and maintain street lighting and traffic signal systems, including adjustment to local and coordination timing plans, performing preventive maintenance in accordance with Maintenance Guidelines; responding to emergency call out.

Vendors:
Electrical Contractors: Wasa Electric = \$90.00 per hour; Lite Electric = \$90.80 per hour
Technical Support: Phoenix Pacific, Inc. = \$88.40 per hour; Khal Shah and Associates = \$130.00 per hour
Estimated Project Cost: \$40,000.00
Project Duration: From the date approval granted until a new contract is available.

Two vendors for electrical services (trouble calls) and technical services are suggested depending on the availability of services to respond to trouble call requirements.

Term of Contract:	From: Date approval obtained	Prior Exemption Ref. No. (if applicable)
	To: Date when new contract is available <i>4 months (4-months or sooner if bid can be awarded and Notice to Proceed issued.)</i>	N/A

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The old contract expired on August 24, 2004. Two bids were received and opened on July 29, 2004 for the new contract period. Both bids were rejected as one bidder altered the proposal form and the other admitted that an error was made on his bid. Currently, process to re-advertise is underway. *Bids advertising this month with bids due next month.*

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

Vendors will be selected based on the quotations submitted to Maui district on August 10, 2004. Wasa Electric as the lowest bidder will be the primary electrical contractor. In the event Wasa Electric is unable to provide service as needed, Lite Electric will be contacted.

For technical support, Phoenix Pacific will be the primary contractor. Khal Shah will provide technical support in the event primary contractor is not available and/or unable to provide service requested.

A description of the agency's internal controls and approval requirements for the exempted procurement:

Each trouble call will be documented with a Contractor's Service Report and submitted to the State for approval after the requested service is completed. The service report shall include all chargeable time, material and equipments used. Use of additional equipments such as boom or bucket truck, benchwork and traffic control requirements shall be approved by the Maui District representative prior to their use. The State will pay all approved Contractor's invoices by Purchase Order.

A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:

- Donna Fujioka, Business Services Supervisor
- Ferdinand Cajigal, District Engineer, Maui
- Martin Okabe, Engineering Program Manager
- Glenn Yasui, Highways Administrator
- Jamie Ho, Contracts Engineer
- Rodney Haraga, Director, Department of Transportation

Direct questions to:

- Paul Chung
- Donna Fujioka
- Ferdinand Cajigal

Phone Number:

- (808) 873-3535
- (808) 873-3535
- (808) 873-3538

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: Yes No

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Jamie H. Ho 9/20/04
 _____ Date
Contracts Engineer
 _____ Title (If other than Department Head)

Chief Procurement Officer's Comments:

Approval is for 4-months from the date of this approval or sooner if the contract can be awarded and work started.
This exemption is for the solicitation process only, Chapter 103D-310, HRS, shall apply.

Please ensure adherence to applicable administrative requirements.

APPROVED

DISAPPROVED

Adam P. Fife
Chief Procurement Officer

10/14/04
Date

cc: Administrator,
State Procurement Office